



HOUSE OF REPRESENTATIVES

H. No. 5579

BY REPRESENTATIVES GULLAS, BADELLES, REYES (E.), LACSON, SALCEDA, CASIÑO, ANGARA, BARINAGA, REAL, CABILAO, BELTRAN, VILLAFUERTE, VICENCIO, DEL MAR, CUENCO, KINTANAR, YAPHA, MARTINEZ, DURANO, SOON-RUIZ, CHATTO, CAJES, JALA, PARAS, MACIAS, FUA, TEVES, MIRAFLORES, JAVIER, DADIVAS, CASTRO, ESPINOSA (E.T.), GARIN, DEFENSOR (A.), BIRON, SUPLICO, GONZALEZ, CARMONA, MARAÑON, ARROYO (I.), ALVAREZ (G.), ESPINA, LIBANAN, PETILLA, APOSTOL, VELOSO, CODILLA, CARI, UY (R.), FIGUEROA, MERCADO, JALOSJOS-CARREON, JALOSJOS (C.), CERILLES, FABIÁN, GUINGONA, ZUBIRI, CLARETE, RAMIRO, LAGBAS, BACULIO, OLAÑO, CAGAS, BAUTISTA, GARCIA (V.), IPONG, CHIONGBIAN, DUMARPA, DILANGALEN, DATUMANONG, AMIN, ARBISON, ABUBAKAR, ABLAN, BATERINA, SINGSON, ORTEGA, CELESTE, TULAGAN, ESTRELLA, DY (F.), AGBAYANI, CUA (J.), UMALI (A.V.) AND REYES (V.), PER COMMITTEE REPORT No. 1768

AN ACT DECENTRALIZING THE PAYROLL SERVICES OF THE DEPARTMENT OF EDUCATION, CREATING A REGIONAL PAYROLL SERVICES UNIT (RPSU) IN ALL REGIONAL OFFICES INCLUDING THE AUTONOMOUS REGION IN MUSLIM MINDANAO (ARMM), EXCEPT FOR THE NATIONAL CAPITAL REGION (NCR) AND REGIONS IV-A (CALABARZON) AND IV-B (MIMAROPA), AND PROVIDING FOR FUNDS THEREFOR

Be it enacted by the Senate and House of Representatives of the Philippines in Congress assembled:

1 SECTION 1. *Decentralization of the Payroll Service Division.* – The
2 Payroll Services Division of the Department of Education (DepEd) shall be
3 decentralized by establishing a Regional Payroll Services Unit (RPSU) in
4 every regional office of the Department including the Autonomous Region in
5 Muslim Mindanao (ARMM), but excluding the National Capital Region
6 (NCR), and Regions IV-A (CALABARZON) and IV-B (MIMAROPA).

7 SEC. 2. *Duties and Responsibilities.* – The RPSU shall have the
8 following duties and responsibilities:

9 (2.1) Process, print and distribute the salary checks of public
10 elementary and secondary school teachers including those of nonteaching
11 personnel.

12 (2.2) To adopt necessary measures in ensuring the release of salary
13 checks of teachers and other personnel not later than three days before the end
14 of the month for which such salaries are due.

15 (2.3) To ensure that the salaries and other compensation benefits of
16 newly-hired/appointed teachers and nonteaching personnel, including those
17 who are returning from leave without pay, are released not later than seven
18 days from the date the documents for such claims are received.

19 (2.4) To take all steps to ensure that complaints from teachers and
20 nonteaching personnel for unauthorized deductions, overdeductions,

1 nondeductions and other salary-related problems are attended to within seven
2 days from receipt of such complaints.

3 (2.5) To furnish each teacher and other personnel every time the salary
4 check is released, a pay slip containing the following information: date of issue
5 of check, total salary due for a given period, total amount deducted, itemized
6 deductions and the amount being released.

7 SEC. 3. *Manpower Complement.* The RPSU shall be headed by the
8 chief of the Budget and Finance Division who shall perform this function in a
9 concurrent capacity, and shall be under the direct supervision of the regional
10 director. The members of the RPSU shall be taken from other division offices,
11 if necessary. Personnel from the Central Office PSD (CO-PSD) may be
12 detailed to the RPSUs during the transition period.

13 SEC. 4. *Collection of Service Fees* -- The DepEd, thru its RPSUs, is
14 authorized to collect service fees from financial institutions accredited by the
15 Department under the Automatic Payroll Deduction Scheme (APDS) which
16 shall be deposited with the National Treasury and recorded in its books of
17 accounts as trusts receipts.

18 An amount equivalent to twenty percent (20%) of the total service fees
19 collected may be used by the Department to augment the allocations that may
20 be provided to RPSUs for maintenance and other operating expenses (MOOE)
21 and capital outlays. The remaining eighty percent (80%) of the total service

1 fees collected shall be used exclusively for the operation of a Provident Fund
2 that may be established by the Department in favor of all its employees in
3 accordance with existing rules and regulations. The said Provident Fund shall
4 be used for lending operations and other purposes beneficial to all members as
5 may be approved by its governing board except for the payment of additional
6 personnel allowances.

7 In the event that the MOOE and capital outlay requirements of the
8 RPSUs have been fully satisfied, the total service fees collected shall be used
9 exclusively for the operation of the Provident Fund established by the
10 Department.

11 *SEC. 5. Appropriations.* -- The Secretary of Education and the Regional
12 Secretary of Education of the ARMM shall immediately include in their
13 respective agency's programs the operationalization of the RPSUs, the initial
14 funding of which shall be charged against their current year's appropriations
15 and thereafter in the annual General Appropriations Act.

16 *SEC. 6. Function of the Office of the Secretary of the DepEd.* -- The
17 Office of the Secretary of the DepEd shall monitor the operation of the RPSUs
18 particularly with regard to the quality of services to teachers and nonteaching
19 personnel as well as the utilization of funds provided to the respective RPSUs.

20 *SEC. 7. Penal Clause.* -- Any person who willfully violates or cause the
21 violation of any provision of this Act shall, upon conviction, be penalized with

1 a fine of Twenty thousand pesos (P20,000.00) and/or imprisonment of not less
2 than three months but not more than one year, or both, depending upon the
3 discretion of the court.

4 SEC. 8. *Effectivity Clause.* This Act shall take effect after its
5 publication in the *Official Gazette* or in a newspaper of general circulation.

Approved;