



HOUSE OF REPRESENTATIVES

H. No. 8240

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AGGABAO, SINGSON, VARGAS-ALFONSO, CELESTE, ALBANO,
BATAOIL, GO (A.C.), MANGAOANG, CUARESMA, BELARO,
DE VERA, ESPINO, ROQUE (H.), LAZATIN, ROMERO, MARCOS,
TY, TING, BERTIZ, MARCOLETA, ATIENZA, MACAPAGAL-ARROYO,
PINEDA, HERRERA-DY, PANGANIBAN, ACOSTA, SAVELLANO,
BOLILIA, ALONTE, BILLONES, PANOTES, MATUGAS,
PIMENTEL, BAUTISTA-BANDIGAN, GERON, BRAVO (A.),
AGLIPAY-VILLAR, DIMAPORO (M.K.), BERNOS, ROBES,
DEL ROSARIO, NOGRALES (J.J.) AND CANAMA, PER COMMITTEE
REPORT NO. 862

AN ACT REVISING THE CHARTER OF THE CITY OF BAGUIO

*Be it enacted by the Senate and House of Representatives of the
Philippines in Congress assembled:*

ARTICLE I

GENERAL PROVISIONS

SECTION 1. *Short Title.* — This Act shall be known as the
“Revised Charter of the City of Baguio”.

SEC. 2. *Declaration of Objectives and Core Values.* — The
objectives and aspirations of the City of Baguio, hereinafter referred
to as the City, are as follows:

1 (a) To make the City of Baguio a home of dynamic and
2 diverse cultures; to be a center of education, trade and tourism in
3 consonance with the laws of nature and environment; and to be
4 managed by sincere and steadfast leaders who are God-fearing in
5 partnership with responsible citizenry;

6 (b) To adopt an integrated life cycle approach to
7 environmental protection and management; preserve and restore
8 the historical and heritage value of the City; promote eco-cultural
9 tourism and tourism-related microenterprises; ensure the
10 sustenance of the City as an educational center of Northern Luzon;
11 and develop and implement an investment portfolio and a
12 progressive marketing strategy;

13 (c) To attain effectiveness and efficiency in local governance;
14 to advance the City's competitiveness; and to uphold and promote
15 the general welfare and ensure the delivery of basic services; and

16 (d) To maximize the exercise of the proprietary functions of
17 the City for the general welfare; the provision of basic services and
18 facilities, such as adequate and safe water supply, effective liquid
19 and solid wastes management, efficient traffic and transportation
20 management, sound housing and disaster risk reduction
21 management policies; preserve and protect its natural resources
22 such as watersheds and other protected areas; and effectively
23 manage its economic enterprises and generate and utilize resources,
24 subject to such limitations as provided for under this Act.

25 In the pursuit of the foregoing purposes, public officials
26 and employees of the City shall be guided by the core values of
27 service, integrity, competence, transparency, accountability, and
28 resourcefulness.

1 SEC. 3. *Territorial Boundaries.* – The City shall comprise
2 the present territorial jurisdiction of the City.

3 The foregoing provision shall be without prejudice to the
4 resolution by the appropriate agency or forum of any boundary
5 dispute or case involving questions of territorial jurisdiction
6 between the City and the adjoining local government units (LGUs):
7 *Provided*, That the territorial jurisdiction of the disputed area or
8 areas shall remain with the LGU which has existing administrative
9 supervision over said area or areas until the final resolution of the
10 case.

11 SEC. 4. *Corporate Powers of the City.* – The City is a political
12 body corporate and as such is endowed with the attributes of
13 perpetual succession and possessed of the powers which pertain to a
14 municipal corporation to be exercised in conformity with the
15 provisions of this Charter. The City shall have the following
16 corporate powers:

- 17 (a) To exercise continuous succession in its corporate name;
18 (b) To sue and be sued;
19 (c) To use a corporate seal;
20 (d) To acquire and convey real and personal property;
21 (e) To enter into contracts; and
22 (f) To exercise such other powers as are granted to
23 corporations, subject to the limitations provided for under this Act
24 and other laws.

25 SEC. 5. *General Powers of the City.* – The City shall have a
26 common seal and may alter the same at pleasure: *Provided*, That
27 any change of the corporate seal shall be registered with the
28 Department of the Interior and Local Government (DILG). It shall

1 exercise the powers to levy taxes, fees and charges; to close and
2 open roads, streets, alleys, parks, or squares; to take, purchase,
3 receive, hold, lease, convey, and dispose of real and personal
4 property for the general interests of the City; to expropriate or
5 condemn private property for public use; to contract and to be
6 contracted with; to sue and be sued; to prosecute and defend to final
7 judgment and execution suits wherein the City is involved or
8 interested in; and to receive all the powers as are granted to
9 corporations or as herein conferred.

10 ARTICLE II

11 CITY OFFICIALS

12 SEC. 6. *Officials of the City of Baguio.* – (a) The officials of
13 the City are the City Mayor, City Vice Mayor, *Sangguniang*
14 *Panlungsod* members, secretary to the *Sangguniang Panlungsod*,
15 city treasurer, city assessor, city engineer, city buildings and
16 architecture officer, city health officer, city civil registrar, city
17 accountant, city social welfare and development officer, city budget
18 officer, city planning and development officer, city administrator,
19 city legal officer, city general services officer, city veterinarian, city
20 human resource management officer, city parks management
21 officer, city tourism officer, city public information officer, and city
22 librarian.

23 (b) In addition thereto, the City Mayor may appoint a city
24 agriculturist, a city population officer, a city environment and
25 natural resources officer, a city cooperatives officer, and a city solid
26 and liquid wastes management officer.

27 (c) The *Sangguniang Panlungsod* shall:

1 (1) Maintain existing offices not mentioned in subsections (a)
2 and (b) hereof;

3 (2) Create such other offices as may be necessary to carry out
4 the purposes of the city government; or

5 (3) Consolidate the functions of any office with those of
6 another in the interest of efficiency and economy.

7 (d) Unless otherwise provided herein, heads of departments
8 and offices shall be appointed by the City Mayor with the
9 concurrence of the majority of all the *Sangguniang Panlungsod*
10 members, subject to civil service law, rules and regulations. The
11 *Sangguniang Panlungsod* shall act on the appointment within
12 fifteen (15) days from the date of its submission, otherwise the
13 same shall be deemed confirmed.

14 (e) Elective and appointive city officials shall receive such
15 compensation, allowances, and other emoluments as may be
16 determined by law or ordinance, subject to the budgetary
17 limitations on personal services prescribed under Title Five, Book II
18 of Republic Act No. 7160, otherwise known as the "Local
19 Government Code of 1991", as amended: *Provided*, That no
20 increase in compensation of the City Mayor, City Vice Mayor
21 and *Sangguniang Panlungsod* members shall take effect until
22 after the expiration of the full term of the local officials approving
23 such increase.

24 ARTICLE III

25 CITY MAYOR

26 SEC. 7. *City Mayor*. – The City Mayor, as the chief executive
27 of the city government, shall exercise such powers and perform such
28 duties and functions as provided for under Section 455 of the Local

1 Government Code of 1991, as amended, and other laws and
2 ordinances passed by the *Sangguniang Panlungsod*.

3 The City Mayor shall receive a minimum monthly
4 compensation corresponding to Salary Grade Thirty (30) as
5 prescribed under Republic Act No. 6758, otherwise known as
6 the "Compensation and Position Classification Act of 1989", as
7 amended, and the implementing guidelines issued pursuant
8 thereto.

9 ARTICLE IV

10 CITY VICE MAYOR

11 SEC. 8. *City Vice Mayor*. – The City Vice Mayor shall be the
12 presiding officer of the *Sangguniang Panlungsod* and shall exercise
13 the duties and functions as provided for under Section 456 of the
14 Local Government Code of 1991, as amended, and other laws and
15 ordinances passed by the *Sangguniang Panlungsod*.

16 The City Vice Mayor shall receive a minimum monthly
17 compensation corresponding to Salary Grade Twenty-eight (28) as
18 prescribed under the "Compensation and Position Classification Act
19 of 1989", as amended, and the implementing guidelines issued
20 pursuant thereto.

21 ARTICLE V

22 SANGGUNIAN PANLUNGSOD

23 SEC. 9. *Composition*. – (a) The *Sangguniang Panlungsod*,
24 the legislative body of the City, shall be composed of the City Vice
25 Mayor as presiding officer, the twelve (12) elected regular
26 *Sangguniang Panlungsod* members, the president of the city
27 chapter of the *Liga ng mga Barangay*, the president of the

1 *Pederasyon ng mga Sangguniang Kabataan*, and the sectoral
2 representatives, as members.

3 (b) In addition thereto, there shall be three (3) sectoral
4 representatives: one (1) from the women, and as shall be determined
5 by the *Sangguniang Panlungsod* within ninety (90) days prior to the
6 holding of the local elections; one (1) member representing the
7 agricultural or industrial workers sector; and one (1) member
8 from other sectors, including the urban poor, indigenous cultural
9 communities, or persons with disabilities.

10 (c) The regular members of the *Sangguniang Panlungsod*,
11 and sectoral representatives shall be elected in the manner provided
12 by law.

13 SEC. 10. *Powers, Duties, Functions and Compensation.* – (a)
14 The *Sangguniang Panlungsod*, as the legislative body of the City,
15 shall exercise powers, duties and functions as provided for under
16 Section 458 of the Local Government Code of 1991, as amended, and
17 other laws and ordinances passed by the *Sangguniang Panlungsod*.
18 It shall enact ordinances and approve resolutions and appropriate
19 funds for the general welfare of the City and its inhabitants
20 pursuant to Section 16 of the Local Government Code of 1991, as
21 amended, and in the proper exercise of the corporate and general
22 powers of the City as provided for under Sections 4 and 5 of this
23 Charter.

24 (b) The members of the *Sangguniang Panlungsod* of the
25 City shall receive a minimum monthly compensation corresponding
26 to Salary Grade Twenty-five (25) as prescribed under the
27 "Compensation and Position Classification Act of 1989", as
28 amended, and the implementing guidelines issued pursuant thereto.

ARTICLE VI

QUALIFICATIONS, DISQUALIFICATIONS AND SUCCESSION
OF ELECTIVE CITY OFFICIALS

SEC. 11. *Qualifications and Disqualifications.* – The elective city officials of the City shall possess the same qualifications and disqualifications as those enumerated in Sections 39 and 40 respectively of the Local Government Code of 1991, as amended.

SEC. 12. *Permanent Vacancy in the Offices of the City Mayor and the City Vice Mayor.* – (a) If a permanent vacancy occurs in the office of the City Mayor, the City Vice Mayor concerned shall become the City Mayor. If a permanent vacancy occurs in the office of the City Vice Mayor, the highest ranking *Sangguniang Panlungsod* member or, in case of permanent inability, the second highest ranking *Sangguniang Panlungsod* member shall become the City Mayor or the City Vice Mayor, as the case may be. Subsequent vacancies in the said offices shall be filled automatically by the other *Sanggunian* members according to their ranking as defined herein.

(b) A tie between or among the highest ranking *Sangguniang Panlungsod* members shall be resolved by drawing of lots.

(c) The successors as defined herein shall serve only for the unexpired terms of their predecessors.

(d) For purposes of this Act, a permanent vacancy arises when an elective local official fills in a higher vacant office, refuses to assume office, fails to qualify, dies, is removed from office, voluntarily resigns, or is otherwise permanently incapacitated to discharge the functions of the office.

1 (e) For purposes of succession as provided herein, ranking in
2 the *Sanggunian* shall be determined on the basis of the proportion
3 of votes obtained by each winning candidate to the total number of
4 registered voters in the constituency in the immediately preceding
5 local election.

6 SEC. 13. *Permanent Vacancies in the Sangguniang*
7 *Panlungsod*. – Permanent vacancies in the *Sangguniang*
8 *Panlungsod* where automatic successions provided above does not
9 apply shall be filled by appointment in the following manner:

10 (a) The President, through the Executive Secretary, shall
11 make the aforesaid appointment.

12 (b) Only the nominee of the political party under which the
13 *Sanggunian* member concerned had been elected and whose
14 elevation to the position next higher in rank created the last
15 vacancy in the *Sanggunian* shall be appointed in the manner
16 hereinabove provided. The appointee shall come from the same
17 political party as that of the *Sanggunian* member who caused the
18 vacancy and shall serve the unexpired term of the vacant office.

19 In the appointment herein mentioned, a nomination and a
20 certificate of membership of the appointee from the highest official
21 of the political party concerned are conditions *sine qua non*, and
22 any appointment without such nomination and certification shall be
23 null and void *ab initio*, and shall be a ground for administrative
24 action against the official responsible therefor.

25 (c) In case the permanent vacancy is caused by a
26 *Sanggunian* member who does not belong to any political party, the
27 City Mayor shall, upon the recommendation of the *Sanggunian*,
28 appoint a qualified person to fill the vacancy.

(d) In case of vacancy in the representation of the youth and the barangay in the *Sanggunian*, said vacancy shall be filled automatically by the official next-in-rank of the organization concerned.

ARTICLE VII

APPOINTIVE CITY OFFICIALS AND THEIR QUALIFICATIONS, FUNCTIONS, DUTIES AND RESPONSIBILITIES

SEC. 14. *Secretary to the Sangguniang Panlungsod*. – (a) There shall be a secretary to the *Sangguniang Panlungsod* who shall be a career official with the rank and salary equal to a head of a department or office.

(b) No person shall be appointed secretary to the *Sangguniang Panlungsod* unless that person is a citizen of the Philippines, a resident of the City, of good moral character, a holder of a college degree preferably in law, commerce or public administration obtained from a recognized college or university, and a first grade civil service eligible or its equivalent.

(c) The secretary to the *Sanggunian* shall take charge of the office of the *Sangguniang Panlungsod* and shall perform such duties and functions and exercise such powers as provided for under the Local Government Code of 1991, as amended, and those that are prescribed by law or ordinance.

SEC. 15. *City Treasurer*. – (a) The city treasurer shall be appointed by the Secretary of the Department of Finance from a list of at least three (3) ranking eligible recommendees of the City Mayor, subject to civil service law, rules and regulations.

1 (b) The city treasurer shall be under the administrative
2 supervision of the City Mayor to whom the city treasurer shall
3 report regularly on the tax collection efforts in the City.

4 (c) The city treasurer must be a citizen of the Philippines, a
5 resident of the City, of good moral character, a holder of a college
6 degree preferably in commerce, public administration or law from a
7 recognized college or university, a first grade civil service eligible or
8 its equivalent, and must have acquired experience in treasury or
9 accounting service for at least five (5) years immediately preceding
10 the date of the appointment.

11 (d) The city treasurer shall take charge of the city treasury
12 office, and shall:

13 (1) Advise the City Mayor, the *Sangguniang Panlungsod* and
14 other local government and national officials concerned regarding
15 the disposition of local government funds and on such other matters
16 relative to public finance;

17 (2) Take custody and exercise proper management of the
18 funds of the City;

19 (3) Take charge of the disbursement of all funds of the City
20 and other funds, the custody of which may be entrusted by law or
21 other competent authority;

22 (4) Inspect private commercial and industrial establishments
23 within the jurisdiction of the City in relation to the implementation
24 of tax ordinances, pursuant to the provisions of the Local
25 Government Code of 1991, as amended; and

26 (5) Maintain and update the tax information system of the
27 City.

1 (e) Exercise such other duties and functions and perform
2 other powers as provided for under the Local Government Code of
3 1991, as amended, and those that are prescribed by law or
4 ordinance.

5 SEC. 16. *City Assessor.* - (a) The city assessor must be a
6 citizen of the Philippines, a resident of the City, of good moral
7 character, a holder of a college degree preferably in civil or
8 mechanical engineering, commerce or any other related course
9 from a recognized college or university, a first grade civil service
10 eligible or its equivalent, and must have acquired experience in real
11 property assessment work or in any related field for at least five (5)
12 years immediately preceding the date of the appointment.

13 (b) The city assessor shall take charge of the city assessor's
14 office, and shall:

15 (1) Ensure that all laws and policies governing the appraisal
16 and assessment for real property taxation purposes are properly
17 executed;

18 (2) Initiate, review, and recommend changes in policies and
19 objectives, plans and programs, techniques, procedures and
20 practices in the evaluation and assessment of real properties for
21 taxation purposes;

22 (3) Establish a systematic method of real property
23 assessment;

24 (4) Install and maintain real property identification and
25 accounting systems;

26 (5) Prepare, install, and maintain a system of tax mapping,
27 showing graphically all properties subject to assessment and gather
28 all data concerning the same;

1 (6) Conduct frequent physical surveys to verify and
2 determine whether all real properties within the City are properly
3 listed in the assessment rolls;

4 (7) Exercise the functions of appraisal and assessments
5 primarily for taxation purposes of all real properties in the City;

6 (8) Prepare a schedule of the fair market value of the
7 different classes of real properties in accordance with the provisions
8 of the Local Government Code of 1991, as amended;

9 (9) Issue, upon request of any interested party, certified
10 copies of assessment upon payment of a service charge or fee to the
11 city treasurer; and

12 (10) Submit every semester a report of all assessments, as
13 well as cancellation and modification of assessment to the City
14 Mayor and the *Sangguniang Panlungsod*.

15 (c) Exercise such other duties and functions and perform
16 other powers as provided for under the Local Government Code of
17 1991, as amended, and those that are prescribed by law or
18 ordinance.

19 SEC. 17. *City Engineer*. – (a) The city engineer must be a
20 citizen of the Philippines, a resident of the City, of good moral
21 character, a licensed civil engineer, and must have acquired
22 experience in the practice of the civil engineering profession for at
23 least five (5) years immediately preceding the date of the
24 appointment.

25 (b) The city engineer shall take charge of the city engineering
26 office, and shall:

27 (1) Initiate, review, and recommend changes in policies and
28 objectives, plans and programs, techniques, procedures, and

1 practices on infrastructure development and public works, in
2 general, of the City;

3 (2) Advise the City Mayor on infrastructure, public works,
4 and other engineering matters;

5 (3) Administer, coordinate, supervise, and control the
6 construction, maintenance, improvement and repair of roads, other
7 engineering and public works projects of the City; and

8 (4) Provide engineering services to the City, including
9 investigations and surveys, engineering designs, feasibility studies,
10 and project management.

11 (c) Exercise such other duties and functions and perform
12 other powers as provided for under the Local Government Code of
13 1991, as amended, and those that are prescribed by law or
14 ordinance.

15 SEC. 18. *City Buildings and Architecture Officer.* – (a) The
16 city buildings and architecture officer must be a citizen of the
17 Philippines, a resident of the City, of good moral character, a
18 licensed architect or civil engineer, and must have acquired
19 experience in the practice of architecture or civil engineering
20 profession for at least five (5) years immediately preceding the
21 date of the appointment.

22 (b) The city buildings and architecture officer shall take
23 charge of the city buildings and architecture office, and shall:

24 (1) Initiate, review, and recommend changes in policies and
25 objectives, plans, programs, techniques, procedures, practices, and
26 guidelines on vertical infrastructure development and other related
27 public works for the City;

1 (2) Administer, coordinate, supervise, and control the
2 construction, maintenance, improvement, and repair of vertical
3 infrastructure development and other related public works
4 (i.e., signages and billboards, fences, etc.) in the City:

5 (i) Enforce the provisions of the National Building Code of
6 the Philippines and other issuances relevant to vertical
7 infrastructure development;

8 (ii) Undertake the investigation and recommend appropriate
9 actions on violations of the National Building Code of the
10 Philippines and other relevant issuances; and

11 (iii) Provide support or assistance in the enforcement of
12 sanctions or decisions, such as the demolition of structures, when
13 necessary.

14 (3) Prepare detailed engineering plans for vertical
15 infrastructure development projects and other related public works
16 for the City;

17 (4) Ensure compliance by all entities and individuals with the
18 approved zoning plan for the City;

19 (5) Participate in the planning of special projects for the City
20 and implement components within its scope of responsibility; and

21 (6) Manage and maintain all city government-owned vertical
22 structures.

23 (c) Exercise such other duties and functions and perform
24 other powers as provided for under the Local Government Code of
25 1991, as amended, and those that are prescribed by law or
26 ordinance.

27 SEC. 19. *City Health Officer.* - (a) The city health officer
28 must be a citizen of the Philippines, a resident of the City, of good

1 moral character, a licensed medical doctor, and must have acquired
2 experience in the practice of the medical profession for at least five
3 (5) years immediately preceding the date of the appointment.

4 (b) The city health officer shall take charge of the office of the
5 city health services, and shall:

6 (1) Supervise the personnel and staff of the health services
7 office, formulate program implementation guidelines and rules and
8 regulations for the operation of said office for the approval of the
9 City Mayor in order to assist the latter in the efficient, effective and
10 economical implementation of health services programs geared to
11 implement health-related projects and activities;

12 (2) Formulate measures for the consideration of the
13 *Sangguniang Panlungsod* and provide technical assistance and
14 support to the City Mayor in carrying out activities to ensure the
15 delivery of basic services and the provision of adequate facilities
16 relative to health services as provided for under Section 17 of the
17 Local Government Code of 1991, as amended;

18 (3) Develop plans and strategies and, upon approval thereof
19 by the City Mayor, implement the same, particularly those which
20 have to do with health programs and projects which the City Mayor
21 is empowered to implement and which the *Sangguniang*
22 *Panlungsod* is empowered to provide for under the Local
23 Government Code of 1991, as amended;

24 (4) In addition to the foregoing duties and functions, the city
25 health officer shall:

26 (i) Formulate and implement policies, plans and projects to
27 promote the health of the people in the City;

1 (ii) Advise the City Mayor and the *Sangguniang Panlungsod*
2 on matters pertaining to health;

3 (iii) Execute and enforce all laws, ordinances and regulations
4 relating to health;

5 (iv) Recommend to the *Sangguniang Panlungsod*, through
6 the local health board, the passage of such ordinance as may be
7 necessary for the preservation of public health;

8 (v) Recommend the prosecution of any violation of sanitary
9 laws, ordinances or regulations;

10 (vi) Direct the sanitary inspection of all business
11 establishments selling food items or providing accommodations such
12 as hotels, motels, lodging houses and the like, in accordance with
13 the Sanitation Code;

14 (vii) Conduct health information campaigns and render health
15 intelligence services;

16 (viii) Coordinate with other government agencies and
17 nongovernment organizations involved in the promotion and
18 delivery of health services; and

19 (ix) Be in the frontline of the delivery of health services,
20 particularly during and in the aftermath of man-made and natural
21 disasters and calamities.

22 (c) Exercise such other duties and functions and perform
23 other powers as provided for under the Local Government Code
24 of 1991, as amended, and those that are prescribed by law or
25 ordinance.

26 SEC. 20. *City Civil Registrar.* – (a) The city civil registrar
27 must be a citizen of the Philippines, a resident of the City, of good
28 moral character, a holder of a college degree from a recognized

1 college or university, a first grade civil service eligible or its
2 equivalent, and must have acquired experience in civil registry
3 work for at least five (5) years immediately preceding the date of the
4 appointment.

5 (b) The city civil registrar shall be responsible for the civil
6 registration program in the City pursuant to the Civil Registry Law,
7 the Civil Code and other pertinent law, rules and regulations issued
8 to implement them.

9 (c) The city civil registrar shall take charge of the office of
10 the civil registry, and shall:

11 (1) Develop plans and strategies and, upon approval thereof
12 by the City Mayor, implement the same, particularly those which
13 have to do with the management and administration-related
14 programs and projects which the City Mayor is empowered to
15 implement and which the *Sangguniang Panlungsod* is empowered
16 to provide for under the Local Government Code of 1991, as
17 amended;

18 (2) In addition to the foregoing duties and functions, the city
19 civil registrar shall:

20 (i) Accept all registrable documents and judicial decrees
21 affecting the civil status of persons;

22 (ii) File, keep, and preserve in a secure place the books
23 required by law;

24 (iii) Transcribe, and enter immediately upon receipt, all
25 registrable documents and judicial decrees affecting the civil status
26 of persons in the appropriate civil registry books;

(iv) Transmit to the Office of the Civil Registrar-General within the prescribed period duplicate copies of registered documents required by law;

(v) Issue certified transcripts or copies of any certificate or registered document upon payment of the required fees to the city treasurer;

(vi) Receive applications for the issuance of a marriage license and after determining that the requirements and supporting certificates and publication thereof for the prescribed period have been complied with, issue the license upon payment of the authorized fee to the treasurer; and

(vii) Coordinate with the Philippine Statistics Authority in the conduct of education campaigns for vital registration and assist in the preparation of demographic and other statistics for the City.

(d) Exercise such other duties and functions and perform other powers as provided for under the Local Government Code of 1991, as amended, and those that are prescribed by law or ordinance.

SEC. 21. *City Accountant.* – (a) The city accountant must be a citizen of the Philippines, a resident of the City, of good moral character, a certified public accountant, and must have acquired experience in treasury or accounting service for at least five (5) years immediately preceding the date of the appointment.

(b) The city accountant shall take charge of both the office of the accounting and internal audit services, and shall:

(1) Install and maintain an internal audit system in the City;

(2) Prepare and submit financial statements to the City Mayor and to the *Sangguniang Panlungsod*;

1 (3) Apprise the *Sangguniang Panlungsod* and other officials
2 on the financial condition and operation of the City;

3 (4) Certify to the availability of budgetary allotment from
4 which expenditures and obligations may be properly charged;

5 (5) Review the supporting documents before the preparation
6 of vouchers to determine the completeness of requirements;

7 (6) Prepare statements of cash advances, liquidations,
8 salaries, allowances, reimbursements, and remittances pertaining
9 to the City;

10 (7) Prepare statements of journal vouchers and liquidations of
11 the same and other adjustments related thereto;

12 (8) Post individual disbursements to the subsidiary ledger
13 and index cards;

14 (9) Maintain individual ledgers for officials and employees of
15 the City pertaining to payrolls and deductions;

16 (10) Record and post in index cards details of purchased
17 furniture, fixtures and equipment, including the disposal thereof, if
18 any;

19 (11) Account for all issued requests for obligations and
20 maintain and keep all records and reports related thereto; and

21 (12) Prepare journals and the analysis of obligations and
22 maintain and keep all records and reports related thereto.

23 (c) Exercise such other duties and functions and perform
24 other powers as provided for under the Local Government Code of
25 1991, as amended, and those that are prescribed by law or
26 ordinance.

27 SEC. 22. *City Social Welfare and Development Officer.* -

28 (a) The city social welfare and development officer must be a

1 citizen of the Philippines, a resident of the City, of good moral
2 character, a duly licensed social worker, a holder of a college
3 degree preferably in sociology, social work or any other related
4 course obtained from a recognized college or university, a first
5 grade civil service eligible or its equivalent, and must have
6 acquired experience in the practice of social work for at least
7 five (5) years immediately preceding the date of the appointment.

8 (b) The city social welfare and development officer shall
9 take charge of the office of social welfare and development, and
10 shall:

11 (1) Formulate measures for the approval of the *Sangguniang*
12 *Panlungsod* and provide technical assistance and support to the
13 City Mayor in carrying out measures to ensure the efficient delivery
14 of basic services and the provision of adequate facilities relative to
15 social welfare and development services as provided for under the
16 Local Government Code of 1991, as amended;

17 (2) Develop plans and strategies and, upon approval
18 thereof by the City Mayor, implement the same, particularly
19 those which have to do with social welfare programs and
20 projects which the City Mayor is empowered to implement and
21 which the *Sangguniang Panlungsod* is empowered to provide
22 for under the Local Government Code of 1991, as amended;

23 (3) Be in the frontline of the delivery of basic services
24 particularly those which have to do with immediate relief and
25 assistance during and in the aftermath of man-made and natural
26 disasters and calamities; and

27 (4) Recommend to the *Sangguniang Panlungsod* and advise
28 the City Mayor on all other matters related to social welfare and

1 development services which will improve the livelihood and living
2 conditions of the people of the City.

3 (c) Exercise such other duties and functions and perform
4 other powers as provided for under the Local Government Code of
5 1991, as amended, and those that are prescribed by law or
6 ordinance.

7 SEC. 23. *The City Budget Officer.* - (a) The city budget
8 officer must be a citizen of the Philippines, a resident of the City, of
9 good moral character, a holder of a college degree preferably in
10 accounting, economics, public administration, or any related course
11 from a recognized college or university, a first grade civil service
12 eligible or its equivalent, and must have acquired experience in
13 government budgeting or in any related field for at least five (5)
14 years immediately preceding the date of the appointment.

15 (b) The city budget officer shall take charge of the city budget
16 office, and shall:

17 (1) Prepare forms, orders, and circulars embodying
18 instructions on budgetary and appropriation matters for the
19 signature of the City Mayor;

20 (2) Review and consolidate the budget proposals of the
21 different departments and offices of the City;

22 (3) Assist the City Mayor in the preparation of the budget and
23 during budget hearings;

24 (4) Study and evaluate budgetary implementation of proposed
25 legislation and submit comments and recommendations thereon;

26 (5) Submit periodic budgetary reports to the Department of
27 Budget and Management;

(6) Coordinate with the city treasurer, the city accountant and the city planning and development officer for the purpose of budgeting;

(7) Assist the *Sangguniang Panlungsod* in reviewing the approved budgets of component barangays; and

(8) Coordinate with the city planning and development officer the formulation of the city development plan.

(c) Exercise such other duties and functions and perform other powers as provided for under the Local Government Code of 1991, as amended, and those that are prescribed by law or ordinance.

SEC. 24. *City Planning and Development Officer*. – (a) The city planning and development officer must be a citizen of the Philippines, a resident of the City, of good moral character, a holder of a college degree preferably in urban or environmental planning, development studies, economics, public administration, or any related course from a recognized college or university, a first grade civil service eligible or its equivalent, and must have acquired experience in development planning or in any related field for at least five (5) years immediately preceding the date of the appointment.

(b) The city planning and development officer shall take charge of the city planning and development office, and shall:

(1) Formulate integrated economic, social, physical, and other development plans and policies for consideration of the City;

(2) Conduct continuing studies, researches, and training programs necessary to evolve plans and programs for implementation;

1 (3) Integrate and coordinate all sectoral plans and studies
2 undertaken by the different functional groups or agencies;

3 (4) Monitor and evaluate the implementation of different
4 development programs, projects and activities in the City in
5 accordance with the approved development plans;

6 (5) Prepare comprehensive plans and other development
7 planning documents for the consideration of the local development
8 council;

9 (6) Analyze the income and expenditure patterns, and
10 formulate and recommend fiscal plans and policies for consideration
11 of the finance committee of the City as provided for under the
12 Local Government Code of 1991, as amended;

13 (7) Promote people's participation in development planning
14 within the City; and

15 (8) Exercise supervision and control over the secretariat of
16 the local development council.

17 (c) Exercise such other duties and functions and perform
18 other powers as provided for under the Local Government Code of
19 1991, as amended, and those that are prescribed by law or
20 ordinance.

21 SEC. 25. *City Administrator.* – (a) The city administrator
22 must be a citizen of the Philippines, a resident of the City, of good
23 moral character, a holder of a college degree preferably in public
24 administration, law or any other related course from a recognized
25 college or university, a first grade civil service eligible or its
26 equivalent, and must have acquired experience in management
27 and administrative work for at least five (5) years immediately
28 preceding the date of the appointment.

1 (b) The term of the city administrator shall be coterminous
2 with that of the appointing authority.

3 (c) The city administrator shall take charge of the office of the
4 city administrator, and shall:

5 (1) Develop plans and strategies and, upon approval thereof
6 by the City Mayor, implement the same, particularly those which
7 have to do with the management and administration-related
8 programs and projects which the City Mayor is empowered to
9 implement and which the *Sangguniang Panlungsod* is empowered
10 to provide for under the Local Government Code of 1991, as
11 amended;

12 (2) In addition to the foregoing duties and functions, the city
13 administrator shall:

14 (i) Assist in the coordination of the work of all the officials of
15 the City under the supervision, direction and control of the City
16 Mayor and, for this purpose, the latter may convene the chiefs of
17 offices and other officials of the City;

18 (ii) Establish and maintain a sound personnel program for the
19 City designed to promote career development and uphold the merit
20 principle in the City; and

21 (iii) Conduct a continuing organizational development of the
22 City with the end in view of instituting effective administrative
23 reforms.

24 (3) Be in the frontline of the delivery of administrative
25 support services, particularly those related to the situations during
26 and in the aftermath of man-made and natural disasters and
27 calamities; and

1 (4) Recommend to the *Sangguniang Panlungsod* and
2 advise the City Mayor on all matters relative to the management
3 and administration of the City.

4 (d) Exercise such other duties and functions and perform
5 other powers as provided for under the Local Government Code of
6 1991, as amended, and those that are prescribed by law or
7 ordinance.

8 SEC. 26. *City Legal Officer.* – (a) The city legal officer must
9 be a citizen of the Philippines, a resident of the City, of good moral
10 character, a member of the Integrated Bar of the Philippines, and
11 must have practiced law for at least five (5) years immediately
12 preceding the date of the appointment.

13 The term of the city legal officer shall be coterminous with
14 that of the appointing authority.

15 (b) The city legal officer, as the chief legal counsel of the City,
16 shall take charge of the office for legal services, and shall:

17 (1) Formulate measures for the consideration of the
18 *Sangguniang Panlungsod* and provide legal assistance and support
19 to the City Mayor in carrying out the delivery of basic services and
20 provision of adequate facilities;

21 (2) Develop plans and strategies, and upon approval thereof
22 by the City Mayor, implement the same, particularly those which
23 have to do with programs and projects related to legal services
24 which the City Mayor is empowered to implement and which the
25 *Sangguniang Panlungsod* is empowered to provide for under the
26 Local Government Code of 1991, as amended;

27 (3) In addition to the foregoing duties and functions, the city
28 legal officer shall:

1 (i) Represent the City in all civil actions and special
2 proceedings wherein the City or official thereof, in official capacity,
3 is a party: *Provided*, That, in actions or proceedings where the City
4 is the party adverse to the provincial government or to another city,
5 a special legal officer may be employed to represent the adverse
6 party;

7 (ii) When required by the City Mayor, draft ordinances,
8 contracts, bonds, leases and other instruments involving any
9 interest of the City and provide comments and recommendations on
10 any instruments already drawn;

11 (iii) Render opinion in writing on any question of law when
12 requested to do so by the City Mayor or *Sanggunian*;

13 (iv) Investigate or cause to be investigated any local official
14 for administrative neglect or misconduct in office and recommend
15 appropriate action to the City Mayor or *Sanggunian*;

16 (v) Investigate or cause to be investigated any person, firm or
17 corporation holding any franchise or exercising any public privilege
18 for failure to comply with any term or condition in the grant of such
19 franchise or privilege and recommend appropriate actions to the
20 City Mayor or to the *Sangguniang Panlungsod*;

21 (vi) When directed by the City Mayor, initiate and prosecute,
22 in the interest of the City, any civil action on any bond, lease or
23 other contract upon any breach or violation thereof; and

24 (vii) Review and submit recommendations on ordinances
25 approved and execute orders issued by the City Mayor.

26 (4) Recommend measures to the *Sanggunian* and advise the
27 City Mayor on all matters related to upholding the rule of law; and

1 (5) Be in the frontline of protecting human rights and
2 prosecuting any violation thereof, particularly those which occur
3 during and in the aftermath of man-made or natural disasters
4 and calamities.

5 (c) Exercise such other duties and functions and perform
6 other powers as provided for under the Local Government Code
7 of 1991, as amended, and those that are prescribed by law or
8 ordinance.

9 SEC. 27. *City General Services Officer.* – (a) The city general
10 services officer must be a citizen of the Philippines, a resident of
11 the City, of good moral character, a holder of a college degree in
12 public administration, business administration or business
13 management from a recognized college or university, a first grade
14 civil service eligible or its equivalent, and must have acquired
15 experience in general services, including the management of supply
16 and property for at least five (5) years immediately preceding the
17 date of the appointment.

18 (b) The city general services officer shall take charge of the
19 city general services office, and shall:

20 (1) Formulate measures for the consideration of the
21 *Sangguniang Panlungsod* and provide technical assistance and
22 support to the City Mayor in carrying out measures to ensure the
23 delivery of basic services and the provision of adequate facilities
24 pursuant to Section 17 of the Local Government Code of 1991, as
25 amended, and which require general services expertise and
26 technical support services;

27 (2) Develop plans and strategies and, upon approval thereof
28 by the City Mayor, implement the same, particularly those which

1 have to do with the general services supportive of the welfare of the
2 inhabitants of the City which the City Mayor is empowered to
3 implement, and which the *Sangguniang Panlungsod* is empowered
4 to provide for under the Local Government Code of 1991, as
5 amended;

6 (3) In addition to the foregoing duties and functions, the city
7 general services officer shall:

8 (i) Take custody of and be accountable for all properties, real
9 or personal, owned by the City and those granted to it in the form of
10 donation, reparation, assistance and counterpart of joint projects;

11 (ii) With the approval of the City Mayor, assign building or
12 land space to local officials or other public officials, who by law, are
13 entitled to such space;

14 (iii) Recommend to the City Mayor the reasonable rental
15 rates of local government properties, whether real or personal,
16 which may be leased to public or private entities by the City;

17 (iv) Maintain and supervise janitorial, security, landscaping
18 and other related services in all public buildings and other real
19 property, whether owned or leased by the City;

20 (v) Collate and disseminate information regarding prices,
21 shipping and other costs of supplies and other items commonly used
22 by the City;

23 (vi) Perform archival and record management with respect
24 to records of offices and departments of the City; and

25 (vii) Perform all other functions pertaining to supply and
26 property management heretofore performed by the city treasurer,
27 and enforce policies on records creation, maintenance, and disposal.

(4) Be in the frontline of general services-related activities, such as the possible and imminent destruction or damage to records, supplies, properties and structures and the orderly and sanitary clearing up of waste materials or debris, particularly during and in the aftermath of man-made and natural disasters and calamities; and

(5) Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all matters relative to general services.

(c) Exercise such other duties and functions and perform other powers as provided for under the Local Government Code of 1991, as amended, and those that are prescribed by law or ordinance.

SEC. 28. *City Veterinarian*. – (a) The city veterinarian must be a citizen of the Philippines, a resident of the City, of good moral character, a licensed doctor of veterinary medicine, and must have practiced veterinary profession for at least three (3) years immediately preceding the date of the appointment.

(b) The city veterinarian shall take charge of the office for veterinary services, and shall:

(1) Formulate measures for the consideration of the *Sangguniang Panlungsod* and provide technical assistance and support to the City Mayor in carrying out measures to ensure the delivery of basic services and the provision of adequate facilities pursuant to Section 17 of the Local Government Code of 1991, as amended;

(2) Develop plans and strategies and, upon approval thereof by the City Mayor, implement the same, particularly those which have to do with veterinary-related activities which the City

1 Mayor is empowered to implement and which the *Sangguniang*
2 *Panlungsod* is empowered to provide for under the Local
3 Government Code of 1991, as amended.

4 (3) In addition to the foregoing duties and functions, the city
5 veterinarian shall:

6 (i) Advise the City Mayor on all matters pertaining to the
7 slaughter of animals for human consumption and the regulation of
8 slaughterhouses;

9 (ii) Regulate the keeping of domestic animals;

10 (iii) Regulate and inspect poultry, milk, and dairy products
11 for public consumption;

12 (iv) Enforce all laws and regulations for the prevention of
13 cruelty to animals; and

14 (v) Take the necessary measures to eradicate, prevent or
15 cure all forms of animal diseases.

16 (4) Be in the frontline of veterinary-related activities, such
17 as the outbreak of highly contagious and deadly diseases from
18 animals and in situations resulting in the depletion of animals for
19 work and for human consumption, particularly those arising from
20 and in the aftermath of man-made and natural disasters and
21 calamities; and

22 (5) Recommend to the *Sangguniang Panlungsod* and advise
23 the City Mayor on all matters relative to veterinary services which
24 will increase the number and improve the quality of livestock,
25 poultry and other domestic animals used for work or human
26 consumption.

27 (c) Exercise such other duties and functions and perform
28 other powers as provided for under the Local Government Code of

1 1991, as amended, and those that are prescribed by law or
2 ordinance.

3 SEC. 29. *City Human Resource Management Officer.* - (a)

4 The city human resource management officer must be a citizen
5 of the Philippines, a resident of the City, of good moral character,
6 a human resource management or development practitioner, a
7 holder of a college degree in management or any other related
8 course from a recognized college or university, a first grade civil
9 service eligible or its equivalent, and must have acquired
10 experience in the practice of human resource management or
11 development, the administration, execution, coordination, and
12 supervision of activities involving personnel operations, and the
13 implementation of civil service laws, rules and regulations for
14 at least five (5) years immediately preceding the date of the
15 appointment.

16 (b) The city human resource management officer shall take
17 charge of the human resource management office, and shall:

18 (1) Develop a human resource management program for
19 approval by the City Mayor and the *Sangguniang Panlungsod*;

20 (2) Assist the City Mayor in implementing the City's policies
21 and programs relative to recruitment and selection, appointment,
22 training, promotion, compensation, and other personnel actions
23 involving officials and employees of the City;

24 (3) Recommend to the *Sangguniang Panlungsod* and advise
25 the City Mayor on all matters relative to human resource
26 management and development;

1 (4) Establish and maintain a sound personnel program for the
2 City designed to promote career development and uphold the merit
3 principle in the local government service; and

4 (5) Conduct a continuing organization development of the
5 City, with the end in view of instituting effective administrative
6 reforms.

7 (c) Exercise such other duties and functions and perform
8 other powers as provided for under the Local Government Code of
9 1991, as amended, and those that are prescribed by law or
10 ordinance.

11 SEC. 30. *City Parks Management Officer.* – (a) The city
12 parks management officer must be a citizen of the Philippines, a
13 resident of the City, of good moral character, a duly licensed
14 sanitary engineer or a holder of a college degree in forestry,
15 watershed and parks and recreation management, or any other
16 related course from a recognized college or university, a first grade
17 civil service eligible or its equivalent, and must have acquired
18 experience in solid and liquid waste management, general
19 sanitation, forestry, watershed and parks management for at least
20 five (5) years immediately preceding the date of the appointment.

21 (b) The city parks management officer shall take charge of
22 the city parks management office, and shall:

23 (1) Formulate measures for the consideration of the
24 *Sangguniang Panlungsod* and provide assistance and support to the
25 City Mayor in carrying out measures to ensure the delivery of basic
26 services and the provision of adequate facilities relative to parks
27 services;

1 (2) Develop plans and strategies and, upon approval thereof
2 by the City Mayor, implement the same, particularly those which
3 have to do with parks management programs and projects which
4 the City Mayor is empowered to implement and which the
5 *Sangguniang Panlungsod* is empowered to provide for under the
6 Local Government Code of 1991, as amended;

7 (3) Be in the frontline of the delivery of basic services
8 concerning parks, particularly in the renewal and rehabilitation of
9 parks and in the aftermath of man-made and natural disasters and
10 calamities; and

11 (4) Recommend to the *Sangguniang Panlungsod* and advise
12 the City Mayor on all matters relative to protection, conservation,
13 application of technology, maintenance and other matters related to
14 parks management.

15 (c) Exercise such other duties and functions and perform
16 other powers as provided for under the Local Government Code of
17 1991, as amended, and those that are prescribed by law or
18 ordinance.

19 SEC. 31. *City Tourism Officer.* – (a) The city tourism officer
20 must be a citizen of the Philippines, a resident of the City, of good
21 moral character, a holder of a college degree preferably with
22 specialized training in tourism development obtained from a
23 recognized college or university, a first grade civil service eligible
24 or its equivalent, and must have acquired experience in the
25 implementation of programs on tourism development for at least
26 five (5) years immediately preceding the date of the appointment.

27 (b) The city tourism officer shall take charge of the city
28 tourism office, and shall:

1 (1) Encourage the City to enact local legislation adopting the
2 Department of Tourism (DOT) accreditation standards for tourism
3 facilities and services;

4 (2) Ensure a pleasant experience and stay of tourists while at
5 the same time protecting the interests, welfare and rights of the
6 City;

7 (3) Develop tourist products and destinations that will benefit
8 the City and its local community;

9 (4) Pursue the implementation of the national tourism master
10 plans, the national ecotourism strategy and the area specific plans
11 of national and local government units; and

12 (5) Support the LGU in promoting festivals, fiestas and other
13 tourism-related activities.

14 (c) Exercise such other duties and functions and perform
15 other powers as provided for under the Local Government Code of
16 1991, as amended, and those that are prescribed by law or
17 ordinance.

18 SEC. 32. *City Public Information Officer.* - (a) The city
19 public information officer must be a citizen of the Philippines, a
20 resident of the City, of good moral character, a holder of a college
21 degree preferably in journalism, mass communications or any
22 related course from a recognized college or university, and a first
23 grade civil service eligible or its equivalent. The city public
24 information officer must have acquired experience in writing
25 articles and research papers or in writing for print, television or
26 broadcast media for at least five (5) years immediately preceding the
27 date of the appointment.

1 (b) The city public information officer shall take charge of
2 the office on public information, and shall:

3 (1) Formulate measures for the consideration of the
4 *Sangguniang Panlungsod* and provide technical assistance and
5 support to the City Mayor in providing the information with
6 research data required for the delivery of basic services and the
7 provision of adequate facilities so that the public becomes aware of
8 said services and may fully avail of the same;

9 (2) Develop plans and strategies and, upon approval thereof
10 by the City Mayor, implement the same, particularly those which
11 have to do with public information and research data to support
12 programs and projects which the City Mayor is empowered to
13 implement and which the *Sangguniang Panlungsod* is empowered
14 to provide for under the Local Government Code of 1991, as
15 amended;

16 (3) In addition to the foregoing duties and functions, the city
17 information officer shall:

18 (i) Provide relevant, adequate, and timely information to the
19 LGU and its residents;

20 (ii) Furnish information and data on the City to government
21 agencies or offices as may be required by law or ordinance; and
22 nongovernmental organizations to be furnished to said agencies and
23 organizations; and

24 (iii) Maintain effective liaison with the various sectors of the
25 community on matters and issues that affect the livelihood and the
26 quality of life of the inhabitants and encourage support for
27 programs of the local and national government.

1 (4) Be in the frontline in providing information during and in
2 the aftermath of man-made and natural disasters and calamities,
3 with special attention to the victims thereof, to help minimize
4 injuries and casualties during and after the emergency, and to
5 accelerate relief and rehabilitation; and

6 (5) Recommend to the *Sangguniang Panlungsod* and advise
7 the City Mayor on all matters relative to public information and
8 research data as it relates to the total socioeconomic development of
9 the City.

10 (c) Exercise such other duties and functions and perform
11 other powers as provided for under the Local Government Code of
12 1991, as amended, and those that are prescribed by law or
13 ordinance.

14 SEC. 33. *City Librarian.* – (a) The city librarian must be a
15 citizen of the Philippines, a resident of the City, of good moral
16 character, a holder of a college degree preferably in library science
17 or any related course from a recognized college or university, a
18 licensed librarian, a first grade civil service eligible or its
19 equivalent, and must have acquired experience in library
20 administration for at least five (5) years immediately preceding the
21 date of the appointment.

22 (b) The city librarian shall take charge of the city library, and
23 shall:

24 (1) Formulate plans and programs to carry out a responsive
25 and effective delivery of free library services to students,
26 professionals, and the general public;

27 (2) Determine policies, rules and regulations on the operation
28 and management of the city library;

1 (3) Acquire library facilities and equipment;

2 (4) Manage the procurement of books, periodicals,
3 documents, and papers of research value through purchase,
4 donation, or allocation from the national library for the collection
5 development of the City library, either in print or in digital format;

6 (5) Maintain and continually upgrade the operation of the
7 internet and electronic library (e-library) services of the City library
8 in order to keep abreast with the fast changing trends in
9 information and science and technology for fast and global access to
10 unlimited information;

11 (6) Maintain and continually upgrade the operation of the
12 online public access catalog or computerized catalog for easier and
13 faster access to the various collections of the City library;

14 (7) Adopt and administer a system of classifying,
15 cataloguing, filing, indexing and labeling in the preparation of
16 library reading materials, in print and digital format, in accordance
17 with the modern trends of library science;

18 (8) Prepare the annual budget of the City library; submit
19 appropriate reports; rates efficiency rating of subordinates; and
20 attend meetings, conferences, and seminars;

21 (9) Provide technical assistance in the establishment and
22 operation of barangay libraries in the City pursuant to Republic Act
23 No. 7743, otherwise known as the Philippine Library Law; and

24 (10) Maintain/upkeep the City library building and its
25 premises, and safeguard and preserve its contents.

26 (c) Exercise such other duties and functions and perform
27 other powers as provided for under the Local Government Code of

1 1991, as amended, and those that are prescribed by law or
2 ordinance.

3 SEC. 34. *City Agriculturist*. – (a) The city agriculturist must
4 be a citizen of the Philippines, a resident of the City, of good moral
5 character, a holder of a college degree preferably in agriculture or
6 any other related course from a recognized college or university, a
7 first grade civil service eligible or its equivalent, and must have
8 practiced the profession in agriculture or have acquired the
9 experience for at least five (5) years immediately preceding the date
10 of the appointment.

11 (b) The city agriculturist shall take charge of the office for
12 agricultural services, and shall:

13 (1) Formulate measures for the approval of the *Sangguniang*
14 *Panlungsod* and provide technical assistance and support to the
15 City Mayor in carrying out said measures to ensure the delivery of
16 basic services and provision of adequate facilities relative to
17 agricultural services as provided for under Section 17 of the Local
18 Government Code of 1991, as amended;

19 (2) Develop plans and strategies and, upon approval thereof
20 by the City Mayor, implement the same, particularly those which
21 have to do with agricultural programs and projects which the
22 City Mayor is empowered to implement and which the
23 *Sangguniang Panlungsod* is empowered to provide for under the
24 Local Government Code of 1991, as amended;

25 (3) In addition to the foregoing duties and functions, the city
26 agriculturist shall:

27 (i) Ensure that maximum assistance and access to resources
28 in the production, processing, and marketing of agricultural and

1 aquacultural and marine products are extended to farmers,
2 fishermen, and local entrepreneurs;

3 (ii) Conduct or cause to be conducted location-specific
4 agricultural researches and assist in making available the
5 appropriate technology arising out of said researches and
6 disseminating information on basic research on crops, prevention
7 and control of plant diseases and pests, and other agricultural
8 matters which will maximize productivity;

9 (iii) Assist the City Mayor in the establishment of
10 demonstration farms or aquaculture and marine products;

11 (iv) Enforce rules and regulations relating to agriculture and
12 aquaculture; and

13 (v) Coordinate with government agencies and
14 nongovernmental organizations which promote agricultural
15 productivity through appropriate technology compatible with
16 environmental integrity.

17 (4) Be in the frontline of the delivery of basic agricultural
18 services particularly those needed for the survival of the inhabitants
19 during and in the aftermath of man-made and natural disasters and
20 calamities; and

21 (5) Recommend to the *Sangguniang Panlungsod* and advise
22 the City Mayor on all other matters related to agriculture and
23 aquaculture which will improve the livelihood and living conditions
24 of the inhabitants.

25 (c) Exercise such other duties and functions and perform
26 other powers as provided for under the Local Government Code of
27 1991, as amended, and those that are prescribed by law or
28 ordinance.

1 SEC. 35. *City Population Officer.* – (a) The city population
2 officer must be a citizen of the Philippines, a resident of the
3 City, of good moral character, a holder of a college degree
4 preferably with specialized training in population development
5 from a recognized college or university, a first grade civil service
6 eligible or its equivalent, and must have acquired experience in
7 the implementation of programs on population development or
8 responsible parenthood for at least five (5) years immediately
9 preceding the date of the appointment.

10 (b) The city population officer shall take charge of the office of
11 the population development, and shall:

12 (1) Formulate measures for the consideration of the
13 *Sangguniang Panlungsod* and provide technical assistance and
14 support to the City Mayor in carrying out measures to ensure the
15 delivery of basic services and the provision of adequate facilities
16 relative to the integration of population development principles and
17 in providing access to said services and facilities;

18 (2) Develop plans and strategies and, upon approval thereof
19 by the City Mayor, implement the same, particularly those which
20 have to do with the integration of population development principles
21 and methods in programs and projects which the City Mayor is
22 empowered to implement and which the *Sangguniang Panlungsod*
23 is empowered to provide for under the Local Government Code of
24 1991, as amended;

25 (3) In addition to the foregoing duties and functions, the city
26 population officer shall:

1 (i) Assist the City Mayor in the implementation of the
2 constitutional provisions relative to population development and the
3 promotion of responsible parenthood;

4 (ii) Establish and maintain an updated data bank for
5 program operations, development planning and an educational
6 program to ensure the people's participation in and understanding
7 of population development; and

8 (iii) Implement appropriate training programs responsive to
9 the cultural heritage of the inhabitants.

10 (c) Exercise such other duties and functions and perform
11 other powers as provided for under the Local Government Code of
12 1991, as amended, and those that are prescribed by law or
13 ordinance.

14 SEC. 36. *City Environment and Natural Resources Officer.* –

15 (a) The city environment and natural resources officer must be a
16 citizen of the Philippines, a resident of the City, of good moral
17 character, a holder of a college degree preferably in environment,
18 forestry, agriculture, or any other related course from a recognized
19 college or university, a first grade civil service eligible or its
20 equivalent, and must have acquired experience in environmental
21 protection and ecology, and natural resources management,
22 conservation, and utilization work for at least five (5) years
23 immediately preceding the date of the appointment.

24 (b) The city environment and natural resources officer shall
25 take charge of the city environment and natural resources office,
26 and shall:

27 (1) Formulate measures for the *Sangguniang Panlungsod*
28 and provide technical assistance and support to the City Mayor, in

1 carrying out measures to ensure the delivery of basic services and
2 provision of adequate facilities relative to environment and natural
3 resources services as provided for under the Local Government Code
4 of 1991, as amended;

5 (2) Develop plans and strategies on environmental and
6 natural resources programs and projects and implement the same,
7 particularly those which have to do with environment and natural
8 resources programs and projects which the City Mayor is
9 empowered to implement and which the *Sangguniang Panlungsod*
10 is empowered to provide for under the Local Government Code of
11 1991, as amended;

12 (3) In addition to the foregoing duties and functions, the city
13 environment and natural resources officer shall:

14 (i) Establish, maintain, protect and preserve communal
15 forests, watersheds, tree parks, mangroves, greenbelts, commercial
16 forests, and similar forests like industrial tree farms and
17 agro-forestry projects;

18 (ii) Provide extension services to beneficiaries of forest
19 development projects and technical, financial, and infrastructure
20 assistance;

21 (iii) Manage and maintain seed banks and produce seedlings
22 for forests and tree parks;

23 (iv) Provide extension services to beneficiaries of forest
24 development projects and render assistance for natural
25 resources-related conservation and utilization activities consistent
26 with ecological balance;

27 (v) Promote the small-scale mining and utilization of mineral
28 resources, particularly mining of gold; and

1 (vi) Coordinate with government agencies and
2 nongovernmental organizations in the implementation of measures
3 to prevent and control land, air and water pollution with the
4 assistance of the Department of Environment and Natural
5 Resources (DENR).

6 (4) Be in the frontline of the delivery of basic services
7 concerning the environment and natural resources, particularly in
8 the renewal and rehabilitation of the environment during and in the
9 aftermath of man-made and natural calamities and disasters; and

10 (5) Recommend to the *Sangguniang Panlungsod* and advise
11 the City Mayor on all matters relative to the protection,
12 conservation, maximum utilization, application of appropriate
13 technology, and other matters related to the environment and
14 natural resources.

15 (c) Exercise such other duties and functions and perform
16 other powers as provided for under the Local Government Code of
17 1991, as amended, and those that are prescribed by law or
18 ordinance.

19 SEC. 37. *City Cooperatives Officer.* - (a) The city
20 cooperatives officer must be a citizen of the Philippines, a resident
21 of the City, of good moral character, a holder of a college degree
22 preferably in business administration with special training on
23 cooperatives or any related course from a recognized college or
24 university, a first grade civil service eligible or its equivalent, and
25 must have acquired experience in cooperatives development for at
26 least five (5) years immediately preceding the date of the
27 appointment.

1 (b) The city cooperatives officer shall take charge of the
2 office of the development cooperatives, and shall:

3 (1) Formulate measures for the consideration of the
4 *Sangguniang Panlungsod* and provide technical assistance and
5 support to the City Mayor in carrying out measures to ensure the
6 delivery of basic services and the provision of adequate facilities
7 through the development of cooperatives, and in providing access to
8 such services and facilities;

9 (2) Develop plans and strategies and, upon approval thereof
10 by the City Mayor, implement the same, particularly those which
11 have to do with the integration of cooperatives principles and
12 methods in programs and projects which the City Mayor is
13 empowered to implement and which the *Sangguniang Panlungsod*
14 is empowered to provide for under the Local Government Code of
15 1991, as amended;

16 (3) In addition to the foregoing duties and functions, the
17 city cooperatives officer shall:

18 (i) Assist in the organization of cooperatives;

19 (ii) Provide technical assistance and other forms of assistance
20 to existing cooperatives to enhance their viability as an economic
21 enterprise and social organization; and

22 (iii) Assist cooperatives in establishing linkages with
23 government agencies and nongovernment organizations involved in
24 the promotion and integration of the concept of cooperatives in the
25 livelihood of the people and other community activities.

26 (4) Be in the frontline of cooperatives organization,
27 rehabilitation or viability enhancement, particularly during and in
28 the aftermath of man-made and natural disasters and calamities, to

1 aid in their survival and, if necessary, subsequent rehabilitation;
2 and

3 (5) Recommend to the *Sangguniang Panlungsod* and advise
4 the City Mayor on all other matters relative to cooperatives
5 development and viability enhancement which will improve the
6 livelihood and quality of life of the inhabitants.

7 (c) Exercise such other duties and functions and perform
8 other powers as provided for under the Local Government Code of
9 1991, as amended, and those that are prescribed by law or
10 ordinance.

11 SEC. 38. *City Solid and Liquid Wastes Management Officer.*

12 – (a) The city solid and liquid wastes management officer must be
13 a citizen of the Philippines, a resident of the City, of good moral
14 character, a holder of a college degree preferably in environment,
15 ecology, engineering, solid and liquid wastes management or any
16 related course from a recognized college or university, and a holder
17 of a first grade civil service eligibility or its equivalent. He must
18 have acquired experience in environmental and natural resources
19 management, conservation and utilization or environmental
20 engineering for at least five (5) years.

21 (b) The city solid and liquid wastes management officer shall
22 take charge of the office of the city solid and liquid wastes
23 management, and shall:

24 (1) Initiate the formulation and implementation of a
25 comprehensive and integrated Solid and Liquid Wastes
26 Management and Monitoring Plan (SLWMMP) for the City in
27 accordance with the parameters of sustainable urban development

1 and management set for the City and all related national and local
2 environmental laws, standards and issuances;

3 (2) The city solid and liquid wastes management officer shall:

4 (i) Develop and recommend specific policies, guidelines, plans
5 and programs, practices, techniques and measures to implement
6 component or details of solid and liquid wastes management plan;

7 (ii) Consult and coordinate with all concerned sectors of the
8 City in the formulation, implementation and monitoring of the
9 SLWMMP and its components such as the solid waste management,
10 liquid waste management, air ambience, water quality and
11 watershed management;

12 (iii) Enforce regulatory measures to manage properly solid
13 and liquid wastes as provided in national and local legal issuances;
14 and

15 (iv) Source out assistance in all forms from international,
16 national and local partners to ensure implementation of the
17 SLWMMP and its components, subject to the approval and
18 guidelines set by the city government.

19 (3) Operate and maintain facilities and equipment related to
20 the components of the SLWMMP; and

21 (4) Review sewerage plans submitted to the office of the
22 building official for the issuance of building permits and endorse the
23 application if result of the review is favorable.

24 (c) Exercise such other duties and functions and perform
25 other powers as provided for under the Local Government Code of
26 1991, as amended, and those that are prescribed by law or
27 ordinance.

ARTICLE VIII

BOARDS AND COUNCILS

SEC. 39. *Boards and Councils.* – The local boards and councils created pursuant to the Local Government Code of 1991, as amended, such as the City School Board, City Health Board, City Development Council, and City Peace and Order Council, shall continue to exist and function as provided for by law. Other local bodies such as the City Tourism Council, the City Convention and Visitors Bureau, the Sister-Cities Committee, the Character City Committee, the City Traffic and Transportation Management Committee, Office of the Local Zoning Officer, the City Disaster and Risk Reduction Management Council, the City Solid Waste Management Board, the City Market Authority, and the Burnham Park Management Authority shall continue to exist and function as provided for by law or ordinance.

ARTICLE IX

BAGUIO TOWNSITE RESERVATION AND WATERSHEDS

SEC. 40. *Alienable and Disposable Lands.* – All alienable and disposable lands within the Baguio Townsite Reservation shall be disposed of and awarded by the DENR through the grant of residential free patent, townsite sales, or other modes of disposition pursuant to Republic Act No. 10023, otherwise known as the Free Patent Act; Commonwealth Act No. 141, otherwise known as the Public Land Act; and such other laws authorizing the disposition of the lands to qualified actual occupants thereon.

The application of Republic Act No. 10023 shall always consider the Zoning Ordinance and the City Land Use Plan. Hence, alienable and disposable public land covered by a townsite sales

1 application filed with the DENR covering areas exceeding two
2 hundred (200) square meters shall not be subdivided for processing
3 under a residential free patent application.

4 Alienable and disposable lands between roads and titled
5 properties and lands adjoining legal easements along creeks and
6 rivers with an area of two hundred (200) square meters, more
7 or less, and which are not occupied by houses nor covered by
8 vested rights, be immediately delineated, marked and corners
9 monumented not later than twelve (12) months from its effectivity,
10 shall form part of the greenbelt areas of Baguio City, and shall not
11 be awarded to private individuals.

12 SEC. 41. *Conduct of Subdivision Survey.* - In coordination
13 with the DENR, the City shall advance the cost for the conduct of a
14 subdivision survey of all its alienable and disposable public lands
15 which are part of its townsite reservation in accordance with its
16 land use development plan, and segregate therein the areas for
17 public use such as road systems, greenbelt areas, playground lots,
18 health center sites, school sites and danger zones, as determined by
19 geosciences experts from the Mines and Geosciences Bureau (MGB)
20 of the DENR.

21 SEC. 42. *Special Committee on Lands.* - There shall be
22 created a Special Committee on Lands to assist the DENR and to
23 serve as venue for the resolution of all land-related issues in the
24 City. It shall protect the interest of the City and its long-time
25 occupants, especially the review of: (i) all ancestral land claims; (ii)
26 the conversion of lands; and (iii) disposition of public lands
27 including, if possible, the streamlining of the modes of disposition to

1 those most appropriate for the City in order to achieve a balanced
2 development while ensuring land tenure security and equity.

3 The Special Committee on Lands shall be chaired by the City
4 Mayor or City Vice Mayor or the Committee on Land Use and
5 Urban Development, with DENR as co-chair and National
6 Commission on Indigenous Peoples (NCIP) as vice chair.

7 SEC. 43. *City Watersheds*. – The Baguio City Government
8 shall protect, preserve and develop its watersheds and shall impose
9 penal sanctions on anyone who infringes on the said water sources
10 of the City. The forest reservations and water sources within the
11 Bases Conversion and Development Authority (BCDA) lands shall
12 remain under the jurisdiction of the BCDA.

13 ARTICLE X

14 ANCESTRAL LANDS

15 SEC. 44. *Ancestral Lands*. – Pursuant to Republic Act
16 No. 8371, otherwise known as "The Indigenous Peoples Rights Act
17 of 1997", legitimate ancestral lands are considered private
18 properties or lands and are not part of the Baguio Townsite
19 Reservation.

20 The applications covering lands which are subject to pending
21 ancestral land claims before the NCIP shall not be processed and
22 shall not be acted upon pursuant to this Act from the moment the
23 said ancestral land claims have been denied with finality.

24 ARTICLE XI

25 CAMP JOHN HAY RESERVATION

26 SEC. 45. *Camp John Hay Reservation*. – The Camp John
27 Hay Reservation covering a total land area of 6,254,105 square
28 meters, which was transferred to the BCDA by virtue of Republic

1 Act No. 7227, as amended, otherwise known as the "Bases
2 Conversion and Development Act of 1992", as amended, is not part
3 of the Baguio Townsite Reservation.

4 ARTICLE XII

5 TRANSITORY PROVISIONS

6 SEC. 46. *Ordinances Prior to the Approval of this Act.* – All
7 ordinances and resolutions of the City of Baguio existing at the
8 time of the approval of this Act shall continue to be in force and
9 effect until the *Sangguniang Panlungsod* of the City shall declare
10 otherwise.

11 SEC. 47. *Incumbent Representative and Other Elective and*
12 *Appointive Officials.* – The incumbent Representative of the Lone
13 Legislative District of the City of Baguio and other elective and
14 appointive officials of the City shall continue to exercise their
15 powers and functions until the expiration of their terms of office,
16 pursuant to the Constitution and existing laws.

17 SEC. 48. *Lone Legislative District.* – Until otherwise
18 provided by law, the City of Baguio shall continue to exist as a lone
19 legislative district.

20 SEC. 49. *Identity of the City.* – The City shall retain its
21 identity as a highly-urbanized city, and shall remain part of the
22 Cordillera Administrative Region. The City may form part of any
23 growth corridor that will be established or of any aggrupation of
24 LGUs that shall undertake to consolidate or coordinate their
25 efforts, services, and resources for purposes commonly beneficial to
26 them such as those being undertaken by the City, and the
27 municipalities of La Trinidad, Itogon, Sablan, Tuba, and Tublay,
28 commonly known as the BLISTT.

ARTICLE XII

FINAL PROVISIONS

SEC. 50. *Applicability of Laws.* – The provisions of the Local Government Code of 1991, as amended, and such other laws applicable to highly-urbanized cities shall govern the City.

SEC. 51. *Separability Clause.* – If any part or provision of this Act is declared invalid or unconstitutional, the other parts or provisions hereof shall remain valid and effective.

SEC. 52. *Repealing Clause.* – The provisions of the Charter of the City of Baguio as contained in Act No. 2711, otherwise known as the "Revised Administrative Code of 1917", as amended, and all other laws, decrees, rules and regulations or parts thereof inconsistent with the provisions of this Act are hereby repealed, amended or modified accordingly.

SEC. 53. *Effectivity.* – This Act shall take effect fifteen (15) days after its publication in the *Official Gazette* or in a newspaper of general circulation.

Approved,

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