



## HOUSE OF REPRESENTATIVES

H. No. 5342

---

BY REPRESENTATIVES RAMIREZ-SATO, AGGABAO, ROA-PUNO, ERIGUEL, YAP (M.), UNABIA, BORDADO, BROSAS, CASTRO (F.L.), BILLONES, VARGAS-ALFONSO, MANGAOANG, ORTEGA (P.), VILLARAZA-SUAREZ, VIOLAGO, PINEDA, MACAPAGAL-ARROYO, GARBIN, BRAVO (A.), TAN (A.), ROMUALDO, ROQUE (H.), SANTOS-RECTO, SY-ALVARADO, OLIVAREZ, CASTELO, ESCUDERO, PRIMICIAS-AGABAS AND BRAVO (M.V.), PER COMMITTEE REPORT NO. 182

---

AN ACT REGULATING PUBLIC SOLICITATIONS AND PROVIDING PENALTIES FOR VIOLATION THEREOF, REPEALING FOR THE PURPOSE ACT NO. 4075, AS AMENDED BY PRESIDENTIAL DECREE NO. 1564, OTHERWISE KNOWN AS THE SOLICITATION PERMIT LAW

*Be it enacted by the Senate and House of Representatives of the Philippines in Congress assembled:*

1           SECTION 1. *Short Title.* – This Act shall be known as the “Public  
2 Solicitation Act”.

3           SEC. 2. *Declaration of Policy.* – It is hereby declared a policy of the  
4 State to regulate public solicitation undertaken by organizations, agencies,  
5 groups and individuals in order to protect the general public from  
6 unscrupulous solicitation and to ensure that funds raised through public  
7 solicitation are properly utilized for the intended purpose and beneficiaries.  
8 Towards this end, standards and guidelines are hereby established to  
9 strengthen the system of granting permits or authorization to solicit funds or  
10 donations from the public.

1           SEC. 3. *Definition of Terms.* – As used in this Act:

2           (a) *Administrative cost* refers to the cost incurred in the management  
3 and operation of the conduct of the solicitation activity which includes the  
4 application fee for a solicitation permit, cost of mailing, printing of letters of  
5 appeal, certificates and other paraphernalia;

6           (b) *Beneficiaries* refer to Filipino citizens who are poor, vulnerable,  
7 marginalized and disadvantaged sectors or entities who will benefit from the  
8 proceeds of public solicitation conducted. These include:

9           (1) Children who are abandoned, neglected, orphaned, voluntarily  
10 committed, abused and exploited, street children, children with disabilities,  
11 children in conflict with the law, children in need of special protection,  
12 children in cultural communities, and children-victims of natural disasters;

13           (2) Out-of-school youth and other youth with special needs;

14           (3) Women in especially difficult circumstances;

15           (4) Persons with disabilities;

16           (5) Senior citizens;

17           (6) Individuals, families, and communities who are in crisis situation,  
18 including those who are internally displaced due to armed conflict and other  
19 developmental projects, and victims of natural and human-induced calamities  
20 or disasters;

21           (7) Rebel returnees and families who are victims of armed conflict  
22 situation;

23           (8) Individuals suffering from serious, terminal or chronic diseases  
24 and illnesses such as cancer and kidney failure; and

25           (9) Poor or dysfunctional families in depressed communities.

26           (c) *Blacklisting* refers to the list or registry of a person, organization,  
27 and agency which are being prohibited from conducting any solicitation  
28 activity due to violations committed as provided in this Act;

1 (d) *Charitable purpose* refers to the intent to provide services or  
2 conduct of activities for the improvement of the quality of life of beneficiaries  
3 as defined in this section, or to promote the welfare of the general public  
4 which includes the conduct of educational, arts and cultural activities;

5 (e) *Donor* refers to an individual, organization, or agency that donates  
6 something for charitable or public welfare purposes;

7 (f) *Individual* refers to a person who is a parent, guardian or  
8 immediate relative within the third (3<sup>rd</sup>) degree of consanguinity or affinity of  
9 a patient suffering from a chronic disease that requires long-term or expensive  
10 medication desiring to solicit or receive charitable contributions from the  
11 public;

12 (g) *Organization or agency* refers to all national government agencies  
13 (NGAs), government-owned and -controlled corporations (GOCCs), state  
14 universities and colleges (SUCs), public schools, local government units  
15 (LGUs) and other government agencies; civil society organizations (CSOs)  
16 including faith-based organizations, people's organizations; nongovernment  
17 organizations (NGOs), academe, associations and similar organizations,  
18 chapters and affiliates of similar international organizations operating in the  
19 Philippines desiring to solicit or receive contributions from the public for  
20 charitable or public welfare purposes;

21 (h) *Program cost* refers to all direct or indirect expenses incurred in  
22 the provision of services or goods to the beneficiaries of the public solicitation  
23 including expenses of the donee person, organization or agency in its operation  
24 and the implementation of relevant programs and services;

25 (i) *Public* refers to the populace, society, masses or people in general  
26 within the Philippine territory where the public solicitation is to be undertaken;

27 (j) *Public solicitation* refers to any activity or project intended to  
28 generate funds, goods, or other assistance from the public for charitable or  
29 public welfare purposes;

1           (k) *Public welfare purpose* refers to any activity or project relative to  
2 the promotion of health, education, peace, social welfare and protection,  
3 environmental safety, rights, security and safety of citizens and similar  
4 circumstances or conditions including disaster relief operations and climate  
5 change management, preservation and promotion of culture and arts;

6           (l) *Revocation* refers to the cancellation of the issued solicitation  
7 permit due to the commission of any violation as provided in this Act; and

8           (m) *Solicitation permit* refers to a certificate of authority issued by the  
9 Department of Social Welfare and Development (DSWD), the Provincial  
10 Social Welfare and Development Office (PSWDO), the City Social Welfare  
11 and Development Office (CSWDO), or the Municipal Social Welfare and  
12 Development Office (MSWDO) to an individual, organization, or agency  
13 applying for such authorization to solicit donations or voluntary contributions  
14 for charitable or public welfare purposes.

15           SEC. 4. *Coverage.* – This Act shall apply to all NGAs, GOCCs,  
16 SUCs, public schools, LGUs and other government agencies, individuals,  
17 CSOs including faith-based organizations, people’s organizations, NGOs,  
18 academe, associations and similar organizations, chapters and affiliates of  
19 similar international organizations operating in the Philippines which are  
20 partly or fully financed with funds solicited from or contributed by the public  
21 or private sector for charitable or public welfare purposes.

22           Notwithstanding the foregoing, this Act shall not be used as a defense  
23 against a violation committed by a government official or employee against  
24 Section 7(d) of Republic Act No. 6713, otherwise known as the “Code of  
25 Conduct and Ethical Standards for Public Officials and Employees”, on  
26 soliciting gift or anything of monetary value from any person in the course of  
27 their official duties or in connection with any operation being regulated, or any  
28 transaction which may be affected by the functions of their office.

1           SEC. 5. *Exemption from Coverage.* – The following shall be exempt  
2 from application of solicitation permit:

3           (a) Organizations and agencies created by laws that specifically  
4 confer authority on these organizations and agencies to solicit or conduct fund  
5 campaign for charitable or public welfare purposes shall continue to be  
6 covered by their charters and shall not be required to acquire a solicitation  
7 permit: *Provided*, That the DSWD and concerned Local Social Welfare and  
8 Development Office (LSWDO) shall be informed in writing before the  
9 conduct of the solicitation campaign and shall have the authority to monitor  
10 their activities and to require these organizations and agencies to submit  
11 reports pertaining to the conduct of the public solicitation and the utilization of  
12 funds solicited: *Provided, further*, That the DSWD shall maintain and  
13 periodically update the list of organizations and agencies that are exempted  
14 from application of solicitation permit;

15           (b) Caroling during holiday season, regardless of purpose; and

16           (c) Solicitations for religious purposes that are made within religious  
17 sanctuaries, such as churches, mosques, and such other building or structure  
18 regularly used for religious services or worship.

19           SEC. 6. *Solicitation Permit; Requirements.* – No solicitation permit  
20 shall be issued to an individual, organization or agency before first complying  
21 with the following documentary requirements:

22           (a) Duly accomplished application form signed by the individual,  
23 organization or agency head or an authorized representative;

24           (b) Project proposal of the individual applicant or in the case of an  
25 organization, a proposal approved by the head of the applicant organization or  
26 agency on the intended public solicitation activity including the work and  
27 financial plan on the activity to be undertaken, and information and details  
28 relative to the intended beneficiaries;

1 (c) Personal profile of individual applicant showing information  
2 attesting to the applicant's identity and capability and integrity to launch a  
3 solicitation drive or in the case of an organization, certified true copy of  
4 Certificate of Registration and Articles of Incorporation and Bylaws with the  
5 Securities and Exchange Commission (SEC) or other regulatory government  
6 agency which has jurisdiction to regulate the organization or agency;

7 (d) Updated certification of good standing from the SEC or other  
8 regulatory government agency which has jurisdiction to regulate the  
9 organization or agency;

10 (e) Notarized written agreement or any similar document signifying  
11 the concurrence of the intended beneficiaries as recipient of the solicitation  
12 activity; and

13 (f) Notarized board resolution or other written authorization for the  
14 organization's or agency's planned solicitation activity which shall ensure  
15 strict compliance with the standard ratio on fund utilization.

16 For purposes of this Act, the documentary requirements shall be waived  
17 for institutions or organizations seeking funding support during disaster  
18 response activities.

19 *SEC. 7. Authority to Issue Permit.* — The following officials are  
20 authorized to grant a solicitation permit to an eligible individual, organization  
21 or agency that will conduct solicitation activities for charitable or public  
22 welfare purposes:

23 (a) Secretary of the DSWD or a duly authorized Undersecretary of the  
24 DSWD for national public solicitations;

25 (b) DSWD Regional Director or any duly authorized representative  
26 for regional public solicitations;

27 (c) Provincial Governor through the PSWDO Chief or any duly  
28 authorized representative for provincial public solicitations; and

1 (d) City or municipal mayor through the CSWDO Chief or the  
2 MSWDO Chief or any duly authorized representative for local public  
3 solicitations.

4 **SEC. 8. *Validity of Permit.*** – All solicitation permits issued by the  
5 DSWD, the PSWDO, the CSWDO, or the MSWDO shall be valid only on the  
6 approved date of coverage which in no case shall exceed one (1) year within  
7 the specified city, municipality, region or areas in the Philippines. Its validity  
8 shall not extend outside of the Philippines even if the target beneficiaries and  
9 donors are Filipinos.

10 An organization or agency with a good track record in conducting  
11 public solicitation, as determined by the DSWD, the PSWDO, the CSWDO, or  
12 the MSWDO, may be granted a solicitation permit with a longer validity  
13 period that shall not exceed two (2) years.

14 **SEC. 9. *Types of Public Solicitation.*** – Public solicitation shall be  
15 categorized as follows:

16 (a) Local public solicitation refers to a solicitation activity conducted  
17 within a city or municipality;

18 (b) Provincial public solicitation refers to a solicitation activity  
19 conducted within two (2) or more cities or municipalities in the same province;

20 (c) Regional public solicitation refers to a solicitation activity  
21 conducted within two (2) or more provinces in a region; and

22 (d) National public solicitation refers to a solicitation activity  
23 conducted in two (2) or more regions.

24 **SEC. 10. *Solicitation During Calamities or Disasters.*** – In times of  
25 natural or human-induced calamities or disasters and the intended beneficiaries  
26 of the public solicitation are disaster-stricken areas or communities where a  
27 state of calamity has been declared by the President of the Philippines or the  
28 local sanggunian, a temporary solicitation permit may be issued to the  
29 applicant individual, organization or agency upon submission of a duly

1 accomplished application form, as provided for in Section 6(a) of this Act,  
2 signed by the applicant individual, or head of the organization or agency or an  
3 authorized representative.

4 The validity of the temporary solicitation permit shall be determined by  
5 the concerned DSWD office, PSWDO, CSWDO, or MSWDO in coordination  
6 with the Disaster Risk Reduction and Management Council office or  
7 equivalent office depending on their assessment of the impact of the calamity  
8 or disaster to the affected areas. The applicant individual, organization or  
9 agency shall comply with the requirements provided under Section 6 of this  
10 Act within the period set forth by the concerned DSWD office, PSWDO,  
11 CSWDO, or MSWDO.

12 SEC. 11. *Fees and Charges.* – For national and regional public  
13 solicitations, the DSWD may charge reasonable fees corresponding to the cost  
14 only of preparing the solicitation permit. The fees shall be remitted to the  
15 National Treasury, recorded as a Special Account in the General Fund  
16 and shall be available to the DSWD through a Special Budget pursuant  
17 to Section 35 of Executive Order No. 292, otherwise known as the  
18 “Administrative Code of 1987”. For provincial and local public solicitations,  
19 the governor, city or municipal mayor may impose reasonable fees  
20 corresponding to the cost only of preparing the solicitation permit, subject  
21 to the provisions of Republic Act No. 7160, otherwise known as the “Local  
22 Government Code of 1991” and other existing laws.

23 SEC. 12. *Methods of Public Solicitation.* – Public solicitation may be  
24 done through any of the following:

25 (a) Written request such as letters of appeal, envelopes, cards and  
26 other similar forms;

27 (b) Mass media campaign through television, cinema, radio,  
28 magazines, newspapers, billboards, and other similar forms;



1 (c) Distribution, circulation, publication or posting of written  
2 advertisement or other similar forms;

3 (d) Rummage sales and sale of goods including souvenir items;

4 (e) Benefit shows including concerts, fashion shows and other forms  
5 of entertainment;

6 (f) Fun runs, marathon, cycling, and other forms of sports activities;

7 (g) Popularity contests;

8 (h) Donation boxes, coin banks and other similar forms; and

9 (i) Other methodologies that may be allowed by the DSWD, the  
10 PSWDO, the CSWDO, or the MSWDO.

11 *Provided*, That requests for financial assistance from the Philippine  
12 Charity Sweepstakes Office (PCSO) and similar agencies shall not be covered  
13 under this Act.

14 SEC. 13. *Allocation of Proceeds.* – Not more than thirty percent  
15 (30%) of the total proceeds from the fund raising activity of any  
16 individual, organization or agency shall be expended for administrative cost.  
17 The remaining fund shall be utilized entirely for projects or programs  
18 for the targeted beneficiaries: *Provided*, That in cases where solicitation  
19 campaigns are conducted to fund programs or projects to help disaster or  
20 calamity-stricken areas or resolve national or local crises, a more flexible term  
21 in the allocation of the proceeds is allowed. Unless compliance with this  
22 section is satisfactorily established on the basis of the report required in  
23 Section 15 of this Act, no individual, organization or agency shall be issued  
24 any subsequent solicitation permit.

25 It shall be mandatory for funds collected from public solicitations to be  
26 deposited in a banking institution regulated by the Bangko Sentral ng Pilipinas  
27 (BSP) in the name of the applicant individual, organization or agency to which  
28 the solicitation permit was issued. A book of accounts shall also be required  
29 in the monitoring and validation of the report.

1           The date, duration and place where the consolidation and accounting  
2 of proceeds shall be undertaken and the date of the awarding or turnover of  
3 the proceeds to the beneficiaries shall be witnessed by the authorized  
4 representatives from the DSWD, the PSWDO, the CSWDO, or the MSWDO  
5 for national and regional, provincial, city, or municipal public solicitation,  
6 respectively.

7           **SEC. 14. *Monitoring and Validation of Public Solicitation.*** – The  
8 individual, organization or agency to which the solicitation permit was issued  
9 shall submit to the concerned DSWD office and LSWDO the following  
10 documents:

11           (a) Not later than sixty (60) days after issuance of the permit, duly  
12 notarized report signed and sworn to by the individual or by at least two (2)  
13 authorized officers of the organization or agency, indicating whether the  
14 solicitation permit was used or not.

15           (1) If the issued solicitation permit is not used, the individual,  
16 organization or agency shall submit to the appropriate DSWD office, PSWDO,  
17 CSWDO, or MSWDO the justification for not conducting or continuing the  
18 solicitation activity within the validity period, and surrender the issued permit;

19           (2) If the solicitation permit was used, an initial report on the status of  
20 utilization of the issued permit shall be submitted:

21           (b) Not later than sixty (60) days after the expiration of the issued  
22 solicitation permit, the following documents shall be submitted:

23           (1) Notarized fund utilization report of its income and expenditures  
24 sworn to by the individual, or in the case of an organization or agency, the  
25 president and treasurer of the organization or agency;

26           (2) List of donors with their corresponding addresses and contact  
27 numbers, and the amount of donations;

28           (3) List of beneficiaries, with corresponding signatures, addresses and  
29 contact numbers, and the amount or types of assistance extended;

1 (4) List of projects undertaken and completed with an indication of  
2 their location and cost; and

3 (5) Expired original solicitation permit.

4 *Provided, That the DSWD shall keep and maintain a record of the*  
5 *organizations with solicitation permits including information on their validity.*

6 To assist in the monitoring of public solicitation activities, the public  
7 may inquire from the DSWD or concerned LSWDO whether a public  
8 solicitation activity is legitimate or not.

9 SEC. 15. *Reportorial Requirements for Exempt Organizations.* -

10 Those organizations or agencies that are exempt from securing a solicitation  
11 permit as specified in Section 5 of this Act should inform the DSWD and  
12 concerned LSWDO in writing prior to conducting solicitation activity and  
13 submit reportorial requirements at the end of the fiscal year when the public  
14 solicitation has been conducted. Reports shall consist of the following  
15 documents:

16 (a) Notarized fund utilization report of its collections, income and  
17 expenditures sworn to by the president and treasurer of the organization or  
18 agency;

19 (b) List of donors and their corresponding addresses and contact  
20 numbers;

21 (c) List of beneficiaries with their corresponding signatures, addresses  
22 and contact numbers, and the amount or types of assistance extended; and

23 (d) List of projects completed, location and cost with complete  
24 documentation on the project including pictures, videos and testimonies of  
25 beneficiaries.

26 SEC. 16. *Regulatory Powers.* - The DSWD, the \*PSWDO, the  
27 CSWDO, or the MSWDO shall, in the exercise of their regulatory powers,  
28 verify the authenticity of the report submitted by conducting spot monitoring  
29 or reviewing of the book of accounts of the concerned individual, organization

1 or agency. Likewise, the DSWD is granted visitorial powers to ensure that the  
2 soliciting individuals and organizations are legitimate and that funds solicited  
3 are properly utilized.

4 Further, the individual, organization or agency shall, for each  
5 solicitation activity, maintain and preserve an accurate and detailed book of  
6 accounts for not less than three (3) years after the completion of such public  
7 solicitation activity, which shall be available for inspection, at all times, upon  
8 demand by the DSWD, the PSWDO, the CSWDO, or the MSWDO.  
9 Likewise, the DSWD, the PSWDO, the CSWDO, or the MSWDO shall keep a  
10 record of the reports and supporting documents submitted by individuals,  
11 organizations or agencies previously granted a solicitation permit.

12 SEC. 17. *Filing of Complaints.* – The DSWD, the PSWDO, the  
13 CSWDO, or the MSWDO shall, on its own initiative or upon a verified  
14 complaint of any person, refer to the appropriate law enforcement agency or  
15 the prosecutor's office for investigation and the filing of complaint in the  
16 appropriate court any violation of the provisions of this Act.

17 Any individual or law enforcement agency may file a complaint before  
18 the appropriate court against any individual, organization or agency, which  
19 shall commit or is engaged in any of the acts punishable under Section 19 of  
20 this Act.

21 SEC. 18. *Role of Law Enforcement Agencies.* – All law enforcement  
22 agencies shall assist the DSWD, the PSWDO, the CSWDO, or the MSWDO in  
23 the efficient and effective enforcement of this Act.

24 SEC. 19. *Prohibited Acts.* – The following acts are punishable under  
25 this Act:

26 (a) Soliciting without securing a solicitation permit from the DSWD,  
27 the PSWDO, the CSWDO, or the MSWDO;

28 (b) Soliciting beyond the allowed area of coverage as indicated in the  
29 approved solicitation permit;

- 1 (c) Violating the mode of solicitation as indicated in the approved  
2 solicitation permit;
- 3 (d) Using a falsified or tampered solicitation permit;
- 4 (e) Soliciting with an expired solicitation permit;
- 5 (f) Using the solicited funds for purposes other than those indicated  
6 in the application form;
- 7 (g) Including the beneficiaries as part of the strategy or mechanism in  
8 conducting the solicitation activity which tends to exploit the beneficiaries;
- 9 (h) Use of lottery and other games of chance;
- 10 (i) Using solicitation paraphernalia which portray a dehumanizing  
11 picture, information or situation of the intended beneficiaries; and
- 12 (j) Disbursement of solicited funds are not in accordance with the  
13 standard fund utilization ratio.

14 SEC. 20. *Penalties.* - Any individual, organization or agency who  
15 violates the provisions of Section 19 of this Act shall be punished with  
16 imprisonment of not less than one (1) year but not more than three (3) years or  
17 a fine of not less than one hundred thousand pesos (P100,000.00) but not more  
18 than five hundred thousand pesos (P500,000.00), or both, at the discretion of  
19 the court.

20 Additionally, for the first offense, the solicitation permit of the  
21 individual, organization or agency shall be revoked and no permit shall be  
22 issued to them for a period of two (2) years from the date of violation. For the  
23 second offense, the individual, organization or agency shall be permanently  
24 banned from conducting any solicitation activity.

25 A final and executory judgment finding an organization or agency  
26 liable for violating any of the prohibited acts under Section 19 of this Act for a  
27 second time shall be a ground for the cancellation and revocation of the  
28 organization's or agency's registration or license to operate and shall be

1 endorsed to the concerned government regulatory agency for its appropriate  
2 action.

3 If the offender is an organization or agency, the incumbent officers of  
4 the organization or agency at the time of the commission of the offense who  
5 have knowingly participated or who shall have knowingly permitted or failed  
6 to prevent its commission shall be held liable.

7 If the offender is a foreigner, the offender shall, after serving sentence,  
8 be immediately deported and barred permanently from entering the country.

9 SEC. 21. *Failure to Report.* – Failure to comply with the reportorial  
10 requirements as provided under Sections 14 and 15 of this Act shall  
11 be punished with a fine of not less than one hundred thousand pesos  
12 (P100,000.00) but not more than five hundred thousand pesos (P500,000.00).

13 Additionally, for the first offense, the solicitation permit of the  
14 individual, organization or agency shall be revoked and no permit shall be  
15 issued to the offending party for a period of one (1) year from the date of  
16 violation.

17 For the second offense, the solicitation permit of the individual,  
18 organization or agency shall be revoked and no permit shall be issued to the  
19 offending party for a period of two (2) years from the date of violation.

20 For the third offense, the individual, organization or agency shall be  
21 permanently banned from conducting any solicitation activity.

22 SEC. 22. *Forfeiture of Proceeds.* – All solicited funds from an  
23 unauthorized public solicitation shall be forfeited in favor of the government.

24 SEC. 23. *Information Dissemination.* – The DSWD, the PSWDO, the  
25 CSWDO, or the MSWDO shall periodically publish a list of all individuals,  
26 organizations or agencies with public solicitation permits. The list shall  
27 include the permit number, duration period, methodology to be used and the  
28 areas covered. They shall also publish a list of individuals, organizations or  
29 agencies whose solicitation permits have been cancelled or revoked.

1           SEC. 24. *Implementing Rules and Regulations.* – Within ninety (90)  
2 days from the approval of this Act, the Secretary of the DSWD, in consultation  
3 with the Secretary of the Department of the Interior and Local Government  
4 (DILG), the Secretary of the Department of Transportation (DOTr), the  
5 Secretary of the Department of Information and Communications Technology  
6 (DICT), the Director General of the Philippine National Police, the  
7 Commissioner of the Securities and Exchange Commission (SEC), the  
8 Association of PSWDO, the Association of CSWDO, the Association of  
9 MSWDO, and three (3) representatives selected by the DSWD from among  
10 the academe, NGOs, and media organizations, shall promulgate the necessary  
11 rules and regulations for the effective implementation of this Act.

12           SEC. 25. *Repealing Clause.* – Act No. 4075, as amended by  
13 Presidential Decree No. 1564, otherwise known as the Solicitation Permit  
14 Law, is hereby repealed. Section 444(b)(3)(v) and Section 455(b)(3)(v) of the  
15 Local Government Code of 1991 and all other laws, decrees, executive orders  
16 and proclamations, rules and regulations or parts thereof inconsistent with this  
17 Act are hereby amended or modified accordingly.

18           SEC. 26. *Separability Clause.* – If any provision or part of this Act is  
19 held invalid or unconstitutional, the remaining parts or provisions not affected  
20 shall remain in full force and effect.

21           SEC. 27. *Effectivity.* – This Act shall take effect fifteen (15) days  
22 after its publication in the *Official Gazette* or in a newspaper of general  
23 circulation.

Approved,

O