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Cayetano, a son of senator-

elect Renato Cayetano, was ear-lier acknowledged by the Pateros poll body as the rightful winner in the congressional race

Cayetano garnered 122,050

votes against his lone อกกอกตั้งใ Allan Cruz who got 33.873 votes in the Taguig-Pateros congressional scat. - Cecille Sucrie Felipe and Christina Mendez



REPUBLIC OF THE PHILIPPINES SOCIAL SECURITY SYSTEM

EAST AVENUE DILIMAN, QUEZON CITY Tel. Nos. 920-64-01 • 920-64-46

CIRCULAR NO. 36-V

ALL EMPLOYERS, EMPLOYEES, S SEPARATED AND VOLUNTARY MEMBERS SELF-EMPLOYED.

SUBJECT 9 IMPLEMENTING GUIDELINES ON THE PROCESSING OF SICKNESS MATERNITY BENEFITS PURSUANT 10 HA 5282, OTHERWISE KNOWN AS THE SOCIAL SECURITY ACT OF 1997

Pursuant to the provisions of Republic Act No. 8282, otherwise known as the Social Security Act of 1997, the following guidelines on the processing of sickness and maternity claims are hereby issued.

it is a cash allowance to be paid for the number of days a member is unable to work due to sickness of

Eligibility

mber is qualified to avail himself of sickness benefit if:

- He or she is unable to work due to sickness or injury and confined either in the hospital or at home for at least four days:
- He or she has paid at least three months of contributions within the 12-month period immediately before the semester of sickness;
- He or she has used up all current company sick leaves with pay for the current year, and
- He or she has notified his or her employer or the SSS, if he or she is a separated, voluntary and self-employed member, of his or her sickness.

COMPUTATION OF SICKNESS REVERIT

- Exclude the semester of sickness and count 12 months backwards starting from the month immediately before the semester of sickness;
- Intrindicately before the semester of sickness; identify the six highest monthly salary credits within the 12-month period; Add the six highest monthly salary credits to get the total monthly salary credit and divide the total monthly salary credit by 180 days to get the average daily salary credit. Multiply the average daily salary credit by 90 per cent to get the daily sickness allowance and multiply by the approved number of days. 1.1.3.

Requirements

- For employed member
- For the unemployed/ Self-employed/Voluntary

approved SSS Form CLD-9N

(Sickness Notific

SSS Form B-304 (Sickness Benefit Reimbursement

- approved SSS Form CLD-9A (Sickness Benefit Claim for Unemployed) Self-employed/Voluntary Members) SSS Form MMD-102 (Medical Certificate)
- Certification from last employer showing the effective date of separation from employment or notice of company's closure/strike or certification from the Department of Labor and Employment that the employee or employer has a pending labor case
- Certification that no advance payment was granted, if the confinement period applied for is within or prior to date of separation.

is a cash allowance granted to a female member who was unable to work due to childbirth or

- All female members, including self-employed and voluntary members with qualifying contributions using the new contribution schedule shall be entitled to maternity benefit.
- Maternity benefit shall be paid for the first four deliveries including miscarriages.
- The fifth delivery stall no longer be paid even if no availments were made on previous deliveries (beginning 13 March, 1973).
- The member has given the required notification to SSS prior to date of contingency
- She has paid at least three months of maternity contributions within the 12-month period immediately before the semester of contingency.

COMPUTATION OF MATERNITY BENEFIT

- Exclude the semester of conlingency and count 12 months backwards starting from the month immediately before the semester of contingency.
 Identify the six highest monthly salary credits within the 12-month period.
- Add the six highest monthly salary credits to get the total monthly salary credit and divide the total monthly salary credit. This is equal to the daily maternity allowance.
- Multiply the daily maternity allowance by 60 (for normal delivery or miscarriage) or 78 days (for caesarean cases) to get the total maternity benefit.

Requirements

- - SSS Form B-300A (Maternity Notification) duly stamped and received by SSS at least $60~\mathrm{Gays}$ from the date of conception
 - SSS Form B-304A (Maternity Benefit Reimbursement Application)
 - Normal delivery certified true or authenticated copy of duly registered birth certificate. In case the child dies or is a still born, duly registered death or felal death certificate.
 - Caesarean delivery certified true or authenticated copy of duly registered birth certificate and certified true copy of operating room record/surgical memorandum.
 - Miscarriage or abortion dilatation and curettage (D & C) report for incomplete abortion, pregnancy test before and after abortion with age of gestation or hystopath report (or complete abortion.
- For separated members
- Items 1a 1e of required documents for employed members
- Certification from last employer showing the effective date of separation from employment or notice of company's closure/strike or certification from the Department of Laboration from the Department of Laborati



12-3456 • Fax (632)815-4825, (632)815-3402

COMPUTATION OF SICKNESS BENEFIT

- 1.1.1 Exclude the semester of sickness and count 12 months backwards starting from the month immediately before the semester of sickness;
- identify the six highest monthly salary credits within the 12-month period;
- Add the six highest monthly salary credits to get the total monthly salary credit and divide the total monthly salary credit by 160 days to get the average daily salary credit; Multiply the average daily salary credit by 90 per cent to get the daily sickness allowance and multiply by the approved number of days. 1.1.3.

Member shall submit the following forms:

- For employed member
- For the employer
- For the unemployed/ Self-employed/Voluntary Member

approved SSS Form CLD-9N (Sickness Notification)

SSS Form B-304 (Sickness Benefit Relimbursement Application)

- 1) approved SSS Form CLD-9A (Sickness Benefit Claim for Unemployed)
- 2) SSS Form MMD-102 (Medical Certificate)
- Ocurrilication from last employer showing the effective date of separation from employment or notice of company's closure/strike or certification from the Department of Labor and Employment that the
- employee or employer has a pending labor case.
 Certification that no advance payment was granted, if
 the confinement period applied for is within or prior to
 date of separation.

MATERNITY BENEFIT

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- All female members, including self-employed and voluntary members with qualifying contributions using the new contribution schedule shall be entitled to maternity benefit.
- Maternity benefit shall be paid for the *first four deliveries* including miscarriages.

 The fifth delivery shall no longer be paid even if no availments were made on previous deliveries (beginning 13 March, 1973).
- The member has given the required notification to SSS prior to date of contingency.
- She has paid at least three months of maternity contributions within the 12-month period immediately before the semester of contingency.

COMPUTATION OF MATERNITY BENEFIT

- Exclude the semester of contingency and count 12 months backwards starting from the month immediately before the semester of contingency.
 Identify the six highest monthly salary credits within the 12-month period.
- Add the six highest monthly salary credits to get the total monthly salary credit and divide the total monthly salary credit by 180 days to get the average daily salary credit. This is equal to the daily materially salary daily maternity allowance.
- Multiply the daily maternity allowance by 60 (for normal delivery or miscarriage) or 78 days (for caesarean cases) to get the total maternity benefit.

Requirements

- SSS Form B-300A (Maternity Notification) duly stamped and received by SSS at least 60 days from
- SSS Form B-304A (Maternity Benefit Reimbursement Application)
 Normal delivery certified true or authenticated copy of duly registered birth certificate. In case the child dies or is a still born, duly registered death or fetal death certificate.
- Caesarean delivery certified true or authenticated copy of duly registered birth certificate and certified true copy of operating room record/surgical memorandum.
- Miscarriage or abortion dilatation and curettage (D & C) report for incomplete abortion; pregnancy test before and after abortion with age of gestation or hystopath report for complete abortion.

- Items 1a 1e of required documents for employed members.

 Certification from last employer showing the effective date of separation from employment or notice of company's closurefatting or certification from the Department of Labor and Employment that the employer has a pending labor case.
- Certification that no advance payment was granted (if confinement days applied for are within or prior to
- For self-employed/voluntary members
- xerox copy of SSS Form RS-1 (Self-employed Member Application) xerox copy of SSS Form E-5 (Voluntary Member Application)
- Items 1a 1e of required documents for employed members

These guidelines shall take effect on 24 May 1997. All previously issued guidelines not covered in this circular shall remain to be implemented.

Please be guided accordingly.

RENATO C. VALENCIA

BUILDER'S CENTER **CANCHES NATIONWIDE**

31/ 9:00 a.m. to 8:00 p.m.